

IQAC'S GENERAL MEETING

B. C. MEDHI COLLEGE, RAMDIA

VENUE: ICT HALL


TIME: 2:00 PM

DATE: 21/03/2024

Agenda:

1. Future Strategies of IIC Cells / Committees.
2. Regarding Extension of Certificate Courses
3. Others.

Signature of IIC staff members present:

1. 
2. Mesma Kumari Das
3. Manisha Majumdar 21/03/2024
4. Abu Laib Ahmed.
5. Jitendra Deba
6. Ishnumoni Talukdar.
7. Bijuli Sena
8. Hastuti Das.
9. Jaya Medhi
10. Shahidul Islam 21/03/2024
11. Darpana Choudhury 21/03/2024
12. Badwa Rahman
13. Salyabati Medhi 21/03/24
- 14.

A general meeting of ICAC is held today, the 21st March, 2024 at 2:00 PM at ICT Hall. The principal i/c cum chairperson of ICAC, Dr. Ashit Kr. Paul presided over the meeting. The purpose of the meeting is explained by ICAC co-ordinator, Shahidul Islam. After that the chairperson cited the name of the conveners of different cells/committees. The chairperson says the conveners to prepare the strategies of the cells/committees and the same is to be submitted to the ICAC co-ordinator within 7 (seven) days by conducting meeting with the cell member, ICAC cum librarian, Jaya Medhi says that she will submit the same within 7 days. Member cum Asstt. Prof, Saidur Rahman says that he is ready to submit the strategy of the cells within the stipulated date. He also mentions that principal i/c should allow finance to each cell for conduction of activities/program. Dr. Bijuli Deka, Member cum HoD, Education wants to know about the conduction of motivational lectures in which level whether state or national level for the weightage of NAAC and UGC. Dr. Satyabati Member joint co-ordinator, ICAC cum HoD, Economics says that she will conduct guardian meet immediately. ICAC co-ordinator Shahidul Islam says that every cell should submit the future plan with the due procedure in the meeting with the members of individual cells and submit the plan/strategy with

proper resolution of the meeting of the cells.

-After thorough discussion, the house has taken the following resolutions.

Resolution No-1.

It is resolved that the each cells have to submit the strategies & future plan for atleast six month and the same have to be submitted to the co-ordinator, IQAC within 7 (seven) days.

Resolution No-2.

The each faculty members should submit the name of the students under certificate / adorn course to provide certificate and suggests to increase the certificate / adorn course departmentally.

After that with the brief speech of the chairperson, the meeting ended.

with regards,
Shahidul Islam
Co-ordinator, IQAC
B. C. Medhi college, Ramda

Co-ordinator, IQAC
B. C. Medhi College, Ramda



Dated
21/03/2024

Head and accepted

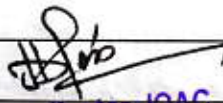
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24/3/24

Principal i/c
Binandi Chandra Medhi College
Ramda - Kamrup

ACTION TAKEN REPORT

Sl. No.	Date of the Meeting	Resolution Taken	Action Taken
01	21/03/2024	Each cells Each cells have to submit their strategies to the IQAC Coordinator within 7 (seven) days.	
02	21/03/2024	Faculty members should submit the name of students under certificate/adorn course for issuing certificate and increase the number of certificate course department wise.	




Co-ordinator, IQAC
B.C. Medhi College, Ramdia