

IQAC'S GENERAL MEETING

B. C. MEDHI COLLEGE, RAMDIA

DATE: 28/11/2023


TIME: 1:00 PM

VENUE: ICT HALL

Agenda:

1. Regarding the preparation of Annual Quality Assurance Report (AQAR) for the session 2022-23
2. Regarding the conduction of National Workshop in collaboration with National Law University.
3. Others.

Signature of the IQAC's Members & Staff Members Present:

1. 
2. Meena Kumari Das
3. Deep Das
4. Lalit Ch. Bharal
5. Jaya Medhi
6. Akhil Pathak
7. Harisha Mujumdar
8. Kishori Das
9. M. Abdul Majid Ahmed
10. Saikat Rahman
11. Shahidul Islam
12. Satyabati Medhi 28/11/2023
13. Abu Lais Ahmed
14. Bijuli Sena
- 15.
- 16.

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A general Meeting of ICAC with ICAC's Members and staff is held today the 28th November, 2023 at 1:00 PM at ICT Hall. The meeting is chaired by the Principal i.e. cum chairperson of ICAC, Dr. Ashit K. Paul. Regarding the AQAR Mr. Dilip Das says that the college should prepare a programme schedule for each department. He also says that the National workshop should be conducted by ICAC. He also opines that the college should organise National Seminar. Dr. Satyabati Medhi, HOD Economics says regarding AQAR that she has already discussed with SBMS college, Salkuchi for organisation of a students exchange and teacher exchange programme. Mrs. Jaya Medhi, Librarian says that she is ready to submit all details to the Co-ordinator for AQAR. Dr. Bijanti Deka says that she will submit the programme details for AQAR. Dr. Meena Kumari Das says that she will submit the details of programme of deptt. for AQAR. Regarding National workshop Dr. Satyabati Medhi says that the law University and resource person will visit on 6th December, 2023. Mr. Dilip Das says that if there is necessary for separate staff unit for NAAC then there is no any complaint. He also says that the ICAC committee members should be minimise. Regarding staff unit Mr-

Saidur Rahman says that there must be separate staff unit for Teaching & Non-Teaching in initiative of Academic Incharge Dr. Meena Kumar Das and ICAC coordinator, Md. Shahidul Islam by arranging a general meeting separately for Teaching & Non-Teaching staff. Dr. Saljant's Medhi & Akhil Pathak also supports the same view of Mr. Saidur Rahman. Dr. K.C. Bhami, HOD English says that all the cells should be renewed as per their tenure. Abdul Mujid Ahmed, Asst. Prof. of English Deptt. also supported the same view.

After discussion, Unanimously the following resolutions have taken:

Resolution No-1

Every Faculty Members should submit their activities departmentally and personally to the co-ordinator, ICAC shortly.

Resolution No-2

The National Workshop in Collaboration with National Law University is to be organised from 6th December to 7th December 2023.

Resolution No-3


The separate staff unit is to be organised by arranging meeting separately with Teaching and Non-Teaching staff separately in initiative of Academic Incharge Dr. Meena Kumar Das and ICAC, coordinator, Md. Shahidul Islam

shortly.

After that the chairperson ~~at~~ thanked every one present - here and declared ending of the meeting.



Approved


Principal i/c
Binandhi Chandra Medhi College
Ramdia : Kamrup

with regards,
Md. Shahidul Islam
Co-ordinator, IQAC.
B.C. Medhi College, Ramdia
28/11/2023

Co-ordinator, IQAC
B.C. Medhi College, Ramdia

ACTION TAKEN REPORT

Date _____
Page _____

Sl-No.	Date of Meeting	Decision Taken	Action Taken
01	28/11/2023	Every Member should submit their activities personal & Deptt. to the Co-ordinator, ICAC	
02	28/11/2023	National Workshop is to be organised from 6th - 7th Nov, 2023 in collaboration with National Law University	
03	28/11/2023	The Separate Staff Unit for Teaching & Non-Teaching Staff is to be formed in initiative of Academic Incharge & ICAC, co-ordinator.	



With regards

Md. Shahidul Islam
Co-ordinator, ICAC

B. C. Medhi College, Ramdia
Co-ordinator, ICAC
B.C. Medhi College, Ramdia