



OFFICE OF THE PRINCIPAL
B.C. Medhi College, Ramdia



P.O-RAMDIA, DIST.-KAMRUP (ASSAM), PIN-781102, website: www.bcmcollege.in

To,

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Sub: Assignment

Sir/Madam,

The undersigned is pleased to appoint the following persons as the members of the Internal Complaints Committee constituted as per under Section (4) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, at B.C. Medhi College, Ramdia w.e.f 01.11.2025.

Internal Complaints Committee

President:

- ✓ 1. Jaya Medhi, Librarian, B.C. Medhi College, Ramdia

Faculty Members:

- ✓ 1. Dr. Satyabati Medhi, Asst. Professor, Dept. of Economics
✓ 2. Dr. Kasturi Das, Asst. Professor, Dept. of Education *Kasturi Das 11/11/25*

Non-Teaching Staff Member:

- ✓ 1. Ramen Medhi, Jr. Assistant.
✓ 2. Niva Kalita, Jr. Assistant

External Member:

- ✓ 1. Hitesh Das, Advocate

Students Members:

- ✓ 1. Rajob Ali, G.S
✓ 2. Bhagysri Deka
3. Mehbur Rahman

Hope, the esteemed members will accept the assignment and extend full co-operation in this regard.
Thanking You.

Copy to:

- i) Office copy, B.C Medhi College, Ramdia
ii) Person concerned

Jaya Medhi
11.11.25
Kasturi Das
11/11/25
Ramen Medhi
11/11/25
Niva Kalita
11.11.25
(Dr. Biswajit Das)

Biswajit Das
Principal
Binandi Chandra Medhi College
Ramdia : Kamrup

Principal
B.C Medhi College, Ramdia



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Internal Complaints Committee

12-11-2025

Agenda:

1. Re-constitution of the Committee
2. Activities of the committee
3. Review on complaints of any stakeholders

Date of Meeting	Agenda of discussion	Action Taken
12-11-2025	Re-constitution of the Committee	Constituted as per Section (4) of the Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, at B.C. Medhi College, Ramdia
	Activities of the committee	1. From the inception of the committee no cases of Complaint has been received to record. 2. Decided to keep strict vigil over matters related to any Unlawful act by any family members of the college. 3. To deal with issues of gender violence in campus. 4. To take measures to avoid sexual harassments through organising awareness programmes among various stakeholders.
	Review on complaints of any stakeholders	The president of the committee informs the members present in the meeting that during the current session no complain received from any stakeholders of the college.

Members present:

Chairman:

President:

Members:

1. Dr. Satyabati Medhi
2. H Das
- 3.
4. B. Debn
5. Rojob H
6. Mehbub Rahman

Principal
Binandi Chandra Medhi College, Ramdia
Date: 12/11/2025