

BINANDI CHANDRA MEDHI COLLEGE, RAMDIA

P.O-RAMDIA, DIST-KAMRUP (ASSAM), PIN-781102

EMAIL ID: collegebcm@gmail.com

WEBSITE: www.bcmcollege.in

Phone No: 8638108705/9957017062



FIRST CYCLE NAAC ACCREDITATION, 2022

CRITERION-5

Student support and progression

5.1: Student Support

5.1.4: *The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of students' grievances
4. Timely redressal of the grievances through appropriate committees

SUBMITTED TO



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

OFFICE OF THE PRINCIPAL

BINANDI CHANDRA MEDHI COLLEGE, RAMDIA



Estd. : 1992

P.O.- Ramdia, Dist.- Kamrup (Assam), PIN- 781102

Mob No. : 8638108705, 9954828011

www.bcmcollege.in

e-mail : collegebcm@gmail.com

Ref. :

Date...18/04/23...

ANTI-RAGGING , GRIEVANCE AND REDRESSAL CELL

Chair Person: Dr. A K. Paul, Principal
Convenor: Shahidul Islam. Asstt. Prof
Members: Dr.Meena Kumari Das, Academic Incharge
Dr. Satyabati Medhi, Asstt. Prof.
Rezzak Ali, Asstt. Prof.
Abu Lais Ahmed, Asstt. Prof
Ramen Das, Sr. Asstt.
Hasnur Ali Choudhury Sr. Asstt.
Ramen Medhi, Jr. Asstt.




Principal i/c
Binandi Chandra Medhi College
Ramdia, Kamrup

Policy Documents for Anti-Ragging, Grievance & Redressal cell.

Procedure / Policy adopted by the Institution

The institution, Binandi chandra Medhi College, Rauri, adopts strict Anti-Ragging policy which was specified by the UGC dated April, 2009, No - F-1-16/2007 (CPP-II), in order to curb the menace of Ragging in Higher Educational Institutions.

Accordingly, the college constituted Anti-Ragging, Grievance & Redressal Cell comprising the following postfolios.

1. Chairperson: Ashit K. Paul (Principal i/c)

2. Convener: Shahidul Islam (Asstt-Prof.)

3. Members:

Mrs. Meena Kumari Das (Asstt-Prof.)

Mrs. Satrabati Behera (")

Mr. Rezaul Ali (")

Mr. Abu Lais Ahmed (")

Mr. Ramen Das (Sr. Asstt)

Mr. Hassan Ali Choudhury (")

Mr. Ramen Medhi (Jr. Asstt)

RAGGING of students is strictly Prohibited and shall be dealt with a firm hand, under the existing penal provisions. If any incident of ragging comes to the notice of the college, the college authority, the student(s) involved in ragging shall be given liberty to put forward his/her explanation, which if not found satisfactory the authority would recommend appropriate action to be taken as per the University circular.

Letter Documents for Anti-Ragging Awareness

and according to the due process of law resulting in expulsion of the student(s) from the college.

Conduct Awareness Programme to be briefed at the beginning of every semester student on the legal aspects of the Government norms pertaining to the ragging and the consequences of those involved in such activities.

Conduct Awareness to the parents and communicate via-email to them pertaining to the ragging activity.

Undertaking by parents / Guardians (in admission form)


Principal / ic
Binandi Chandra Medhi College
Ramola : Kamrup

Display of Notice and Posters within the college campus.

Monitoring by - Anti-Ragging, Grievance & Redressal cell.

All Ragging incidents must be reported to any of the members of the committee, either in person or over mobile phone (list displayed in the college website and college campus) and through email communication with the convener or any of the members of the Anti-Ragging, Grievance and Redressal cell appropriate action to be taken within 15 days from the date of the submission of complaint.

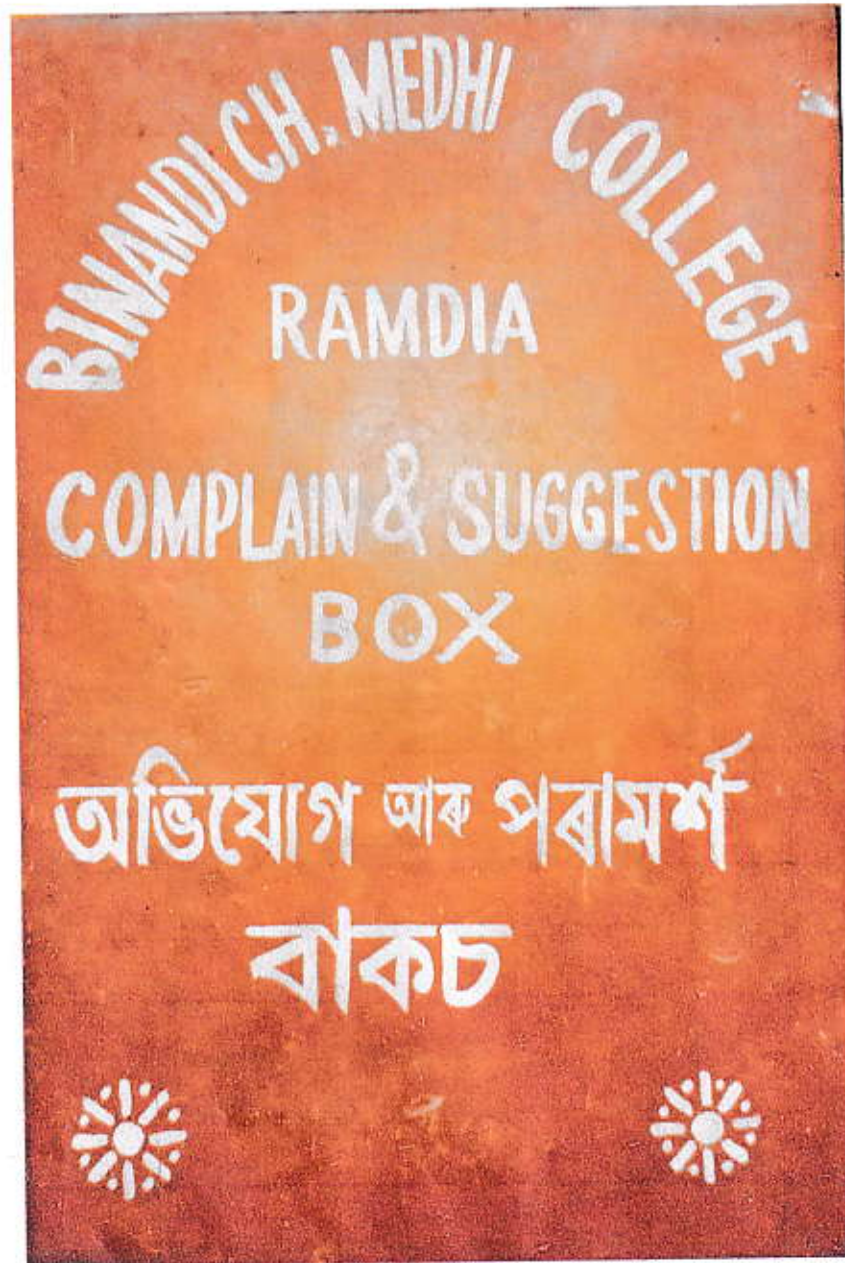
Contact Info: Shahidul Islam (convener)
Assistant Professor,
Department of English
Phone No - 99570-17062 (M)
E-mail: 513317929@gmail.com

Nationwide toll free 24x7 anti-Ragging helpline -
1800-180-5522

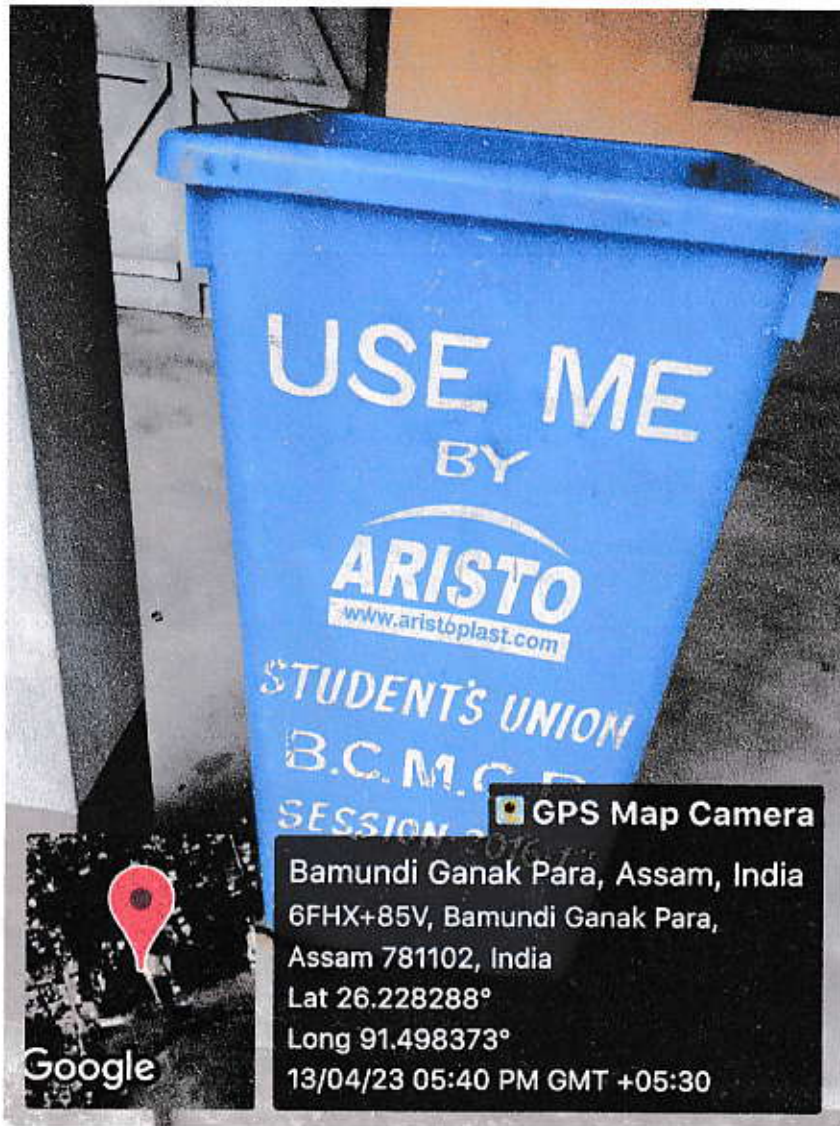
COMPLAIN & SUGGESTION BOX

Maintained By

ANTI RAGGING GRIEVANCE AND REDRESSAL CELL

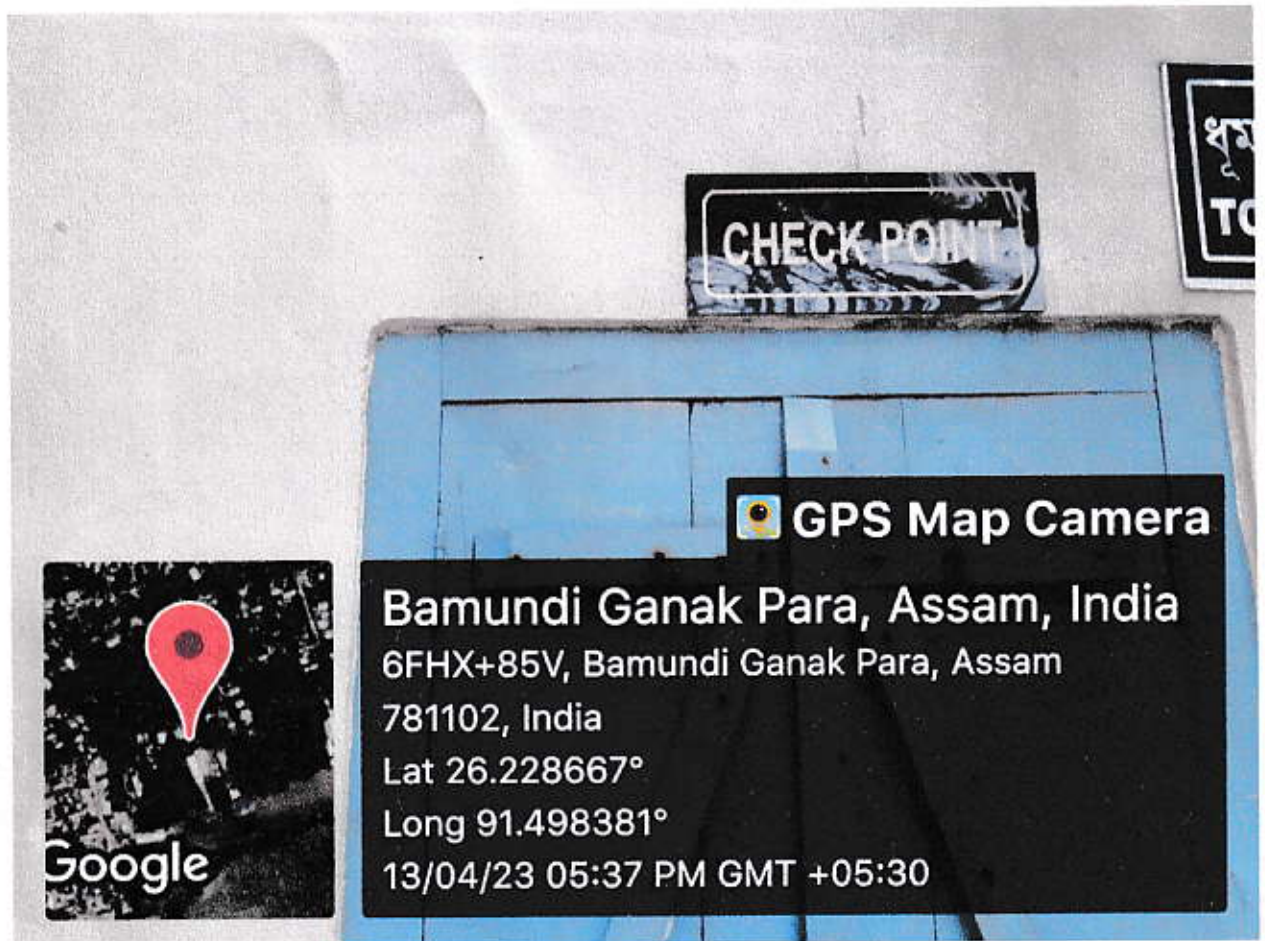



Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup



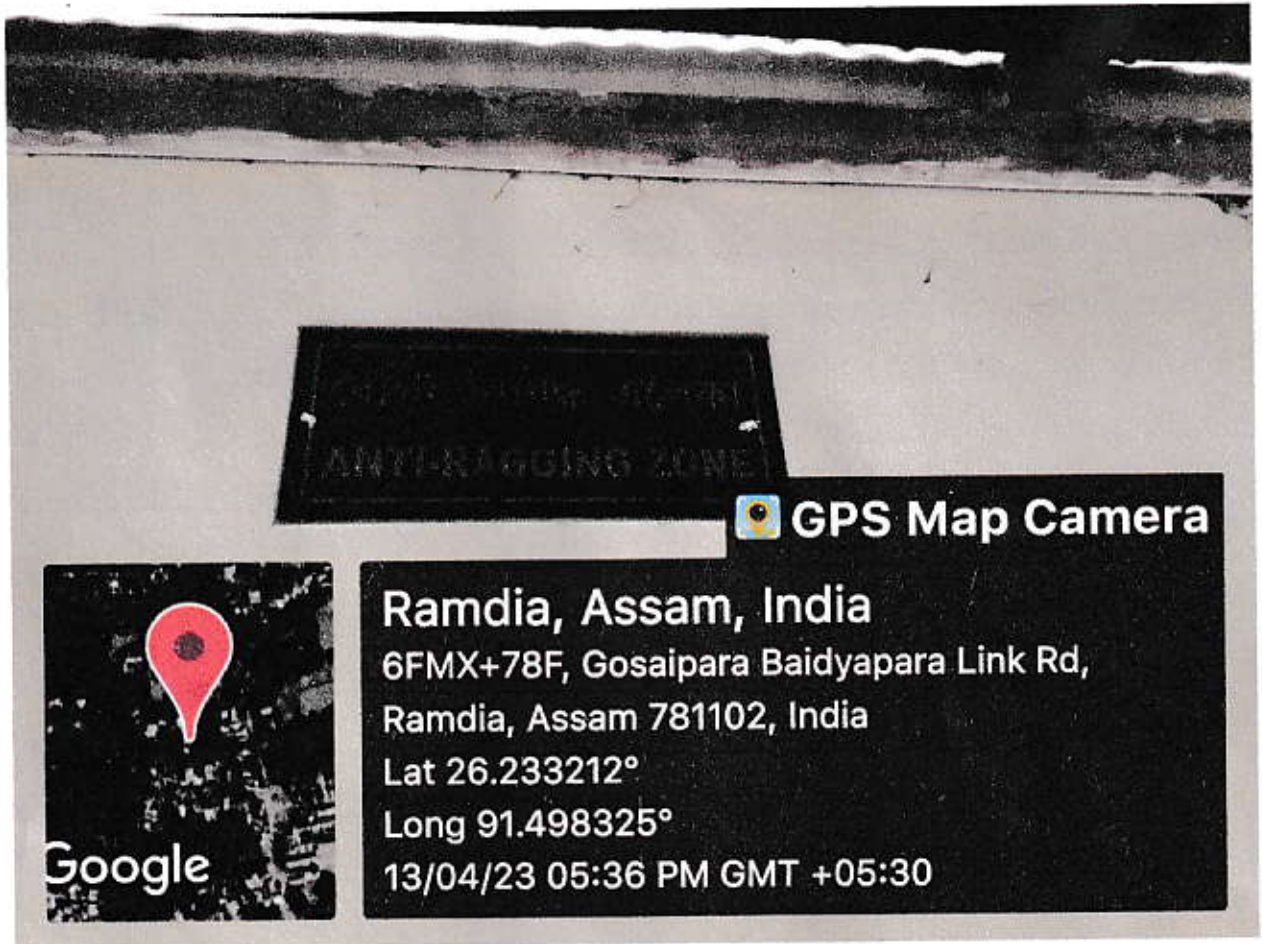
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Principal I/c
Binandi Chandra Medhi College
Ramdia : Kamrup



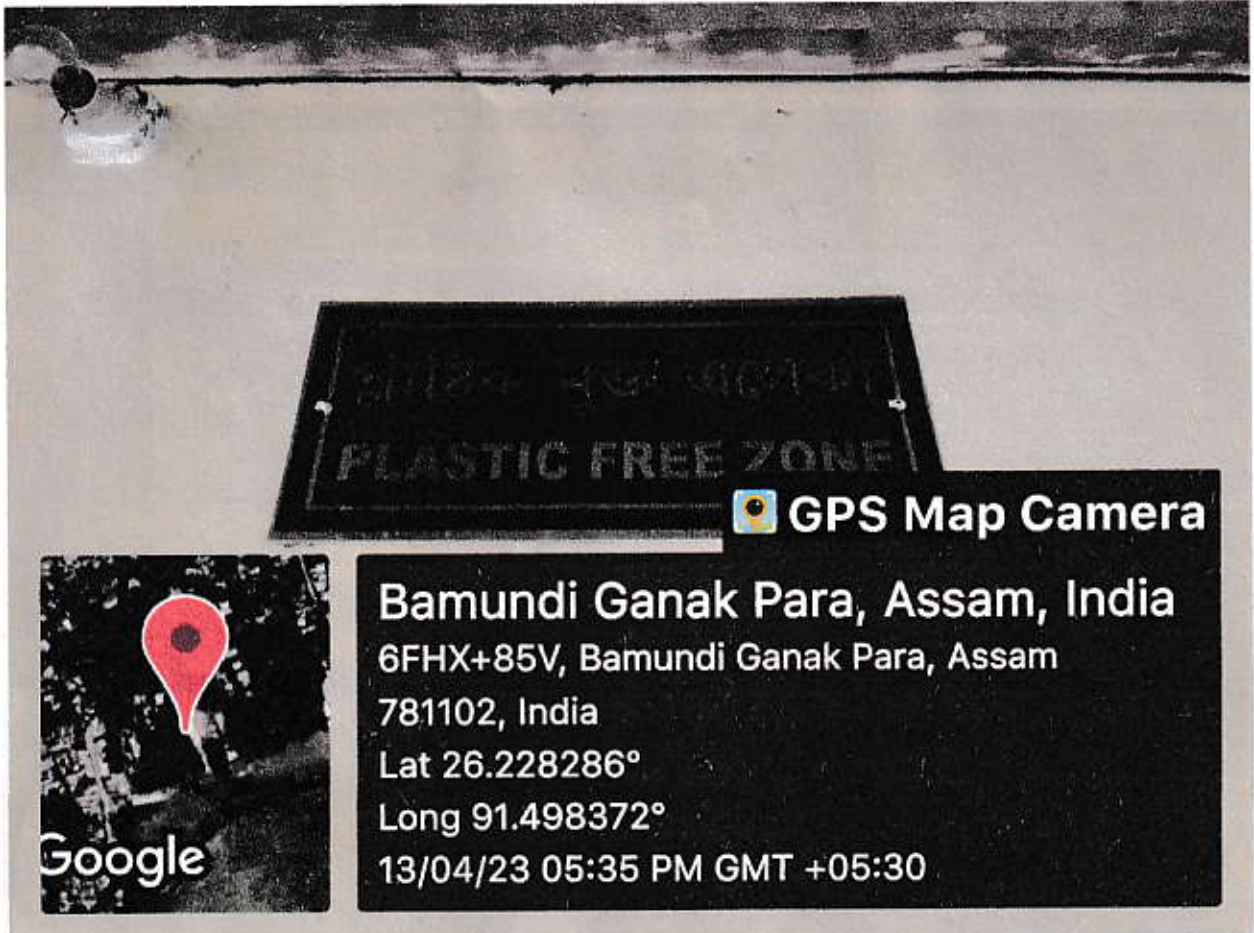
CHECK POINT


Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup



ANTI RAGGING


Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup



 **GPS Map Camera**



Bamundi Ganak Para, Assam, India
6FHX+85V, Bamundi Ganak Para, Assam
781102, India
Lat 26.228286°
Long 91.498372°
13/04/23 05:35 PM GMT +05:30

PLASTIC FREE ZONE


**Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup**

TOBACCO FREE ZONE




Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup

Display of Notice and Posters within the College campus.

Monitoring by - Anti-Ragging, Grievance & Redressal Cell.

All Ragging incidents must be reported to any of the members of the committee, either in person or over mobile phone (dist displayed in the college website and college campus) and through email communication with the convenor or any of the members of the Anti-Ragging, Grievance and Redressal cell appropriate action to be taken within 15 days from the date of the submission of complaint.

Contact Info: Shahidul Islam (convenor)
Assistant Professor,
Department of English
Phone No - 99570-17062 (M)
E-mail: s13317929@gmail.com

Nationwide toll free 24x7 anti-Ragging helpline -
1800-180-5522

(3)

GUIDELINES FOR ADDRESSING GRIEVANCES RELATED TO EXAMINATIONS

As per G.U. Norms, the Principal of the college constitutes the examinations committee for both External and Internal Examinations and the committee is responsible to take care of the issues and grievances related to examinations.

The Examinations Board:

Officer-in-charge (Principal)

Assistant Officer Incharge (Any Asst. Officer)

Khata issue and Recorder

Accountant

Office Assistant

Grade - IV

Grade - IV

Grievances related to examinations are to adhere to examination codes and conduct, rules and regulations of Panna University, Gannadi University.

In connection with the External Examinations, we follow Gannadi University guidelines and Grievances are also addressed.


As per Gauhati University guidelines.

Examination Grievances related to subject combination, examination form filling, registration, attendance in class, submission of projects, assignment, appearing in Session examinations, examination, declaration of results

withheld results etc.

Students are asked to submit their grievances through application to the principal or Examination cell for timely redressal of the grievance.

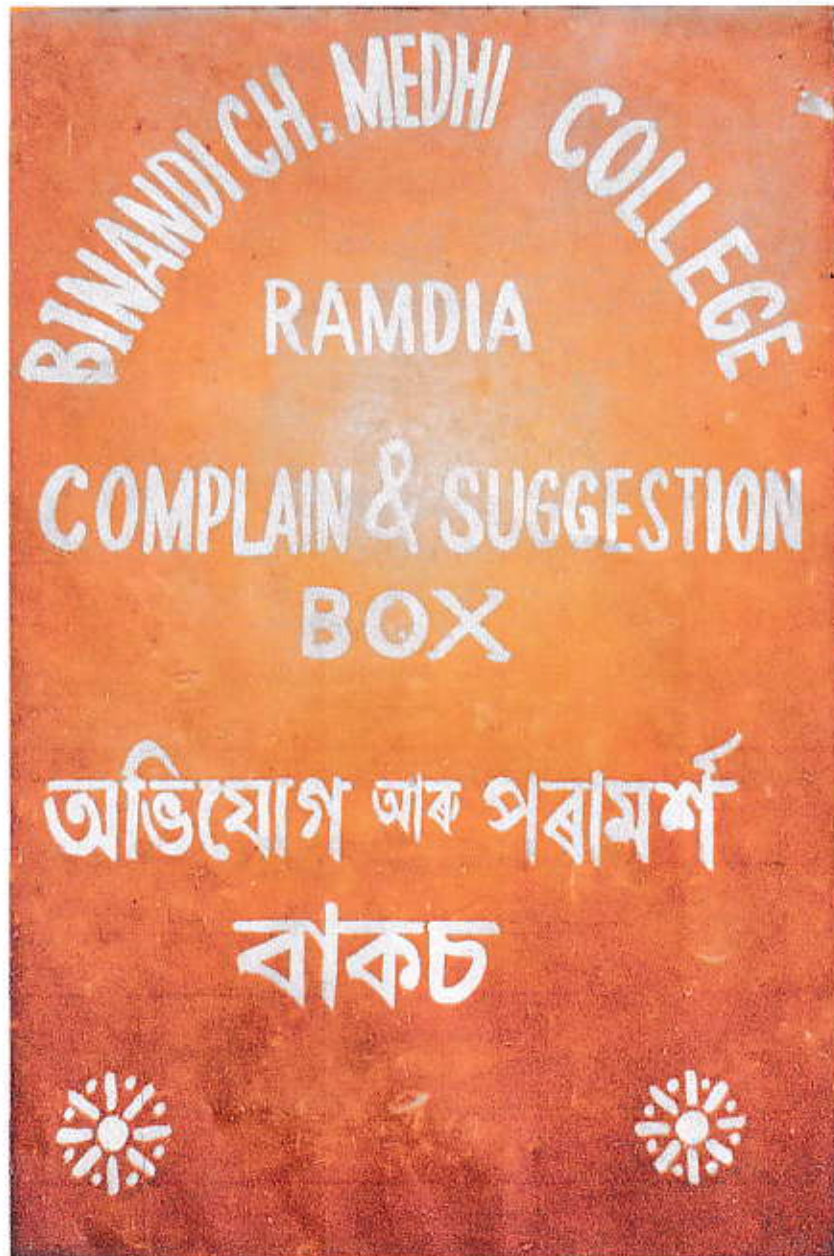

Principal I/c
Binandi Chandra Medhi College
Ramdia : Kamrup


Signature of Anti-Ragging
Grievance &
Redressal Cell

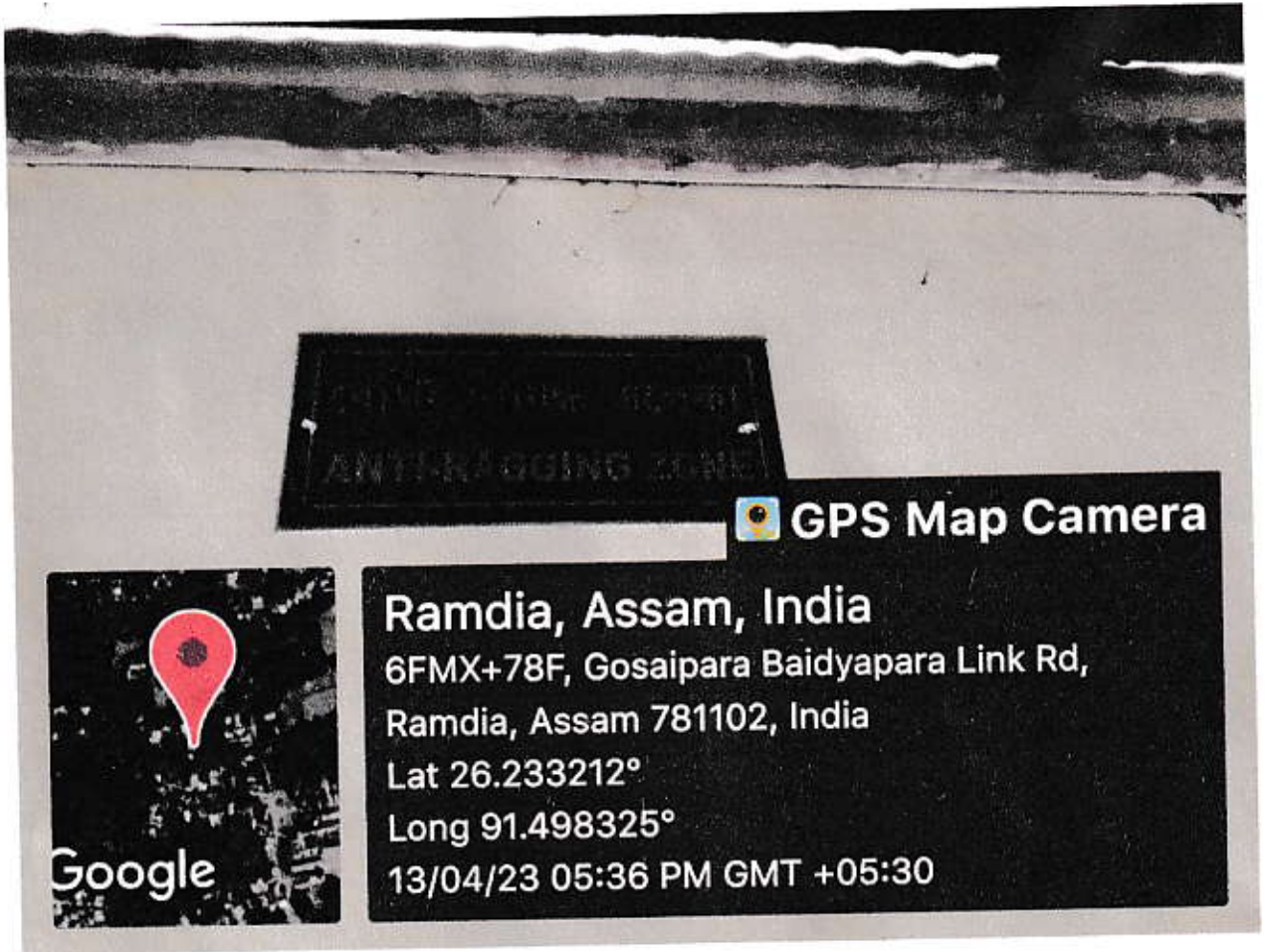
COMPLAIN & SUGGESTION BOX

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ANTI RAGGING GRIEVANCE AND REDRESSAL CELL

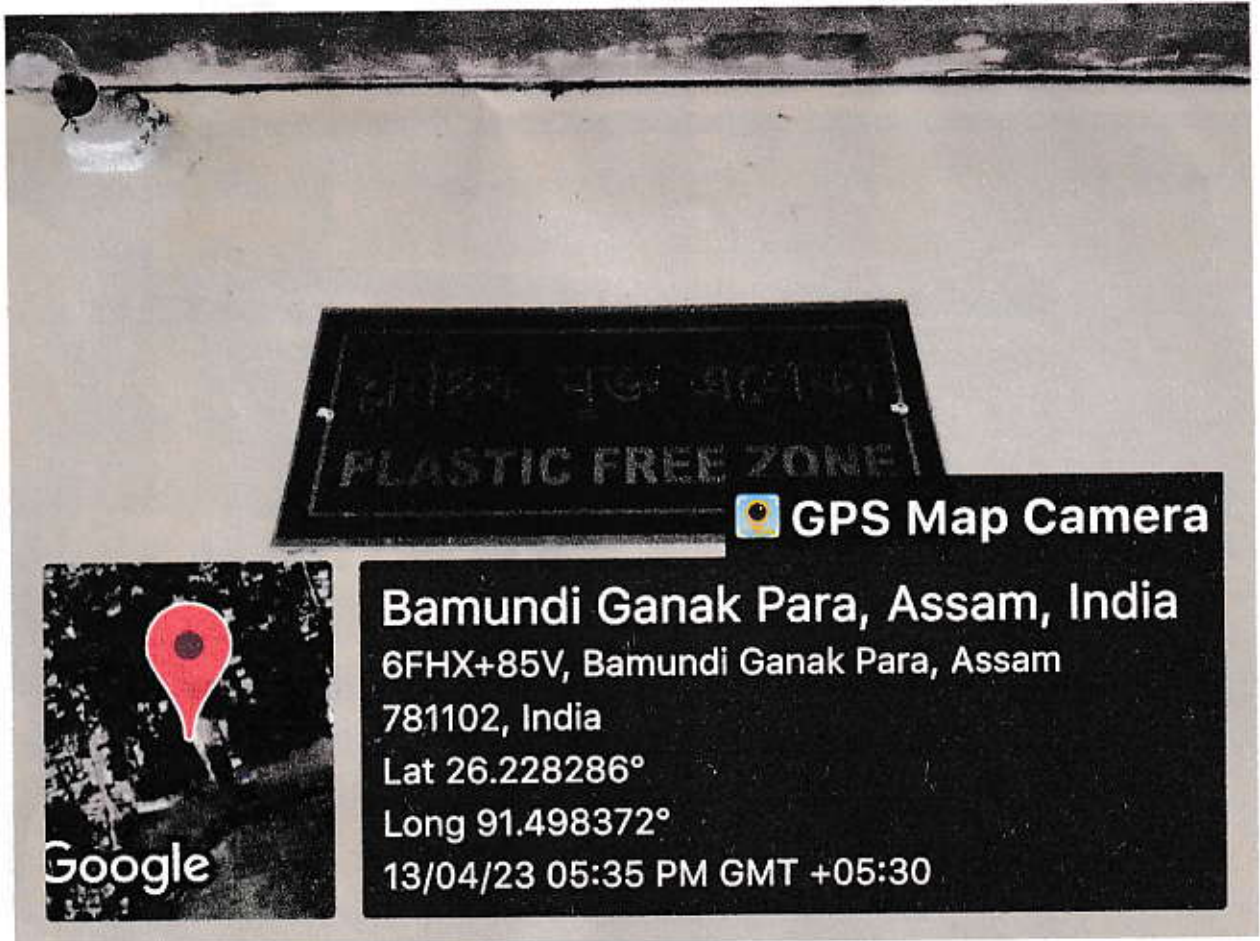



Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup



ANTI RAGGING


Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup



PLASTIC FREE ZONE


Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup

TOBACCO FREE ZONE




Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup

③
To,
The Controller of Examinations,
Gauhati University,
G. B. Nagar, Guwahati - 14.

Through The Principal, B.C.M. College, Ramdia.

Date :- 23/09/2021

Subject :- Correction for result, regarding absent
in a subject.

Honowable Sir/Madam,

With reference to the subject cited above, I have the honour to inform you that I have appeared the B.A. 2nd Sem Examination, 2022 through B.C.M. college centre. I have attended all the papers. But after declaring the result by G.U., when I checked my result, I found the result status for subject POL-RC-2016 Indian Government and Politics marked as absent while I was present in exam.

Therefore, I request you to look into the matter and provide me the correct result as soon as possible.

Thanking You,

Yours faithfully

: Sri Bhargab Kalita

Roll NO → VA-211-006-0168

Regn. NO. → 21002607

Year →


Principal
Binandhi Chandra Medhi College
Ramdia : Kamrup

N.B.:- All the necessary documents are enclosed herewith for your kind information and favourable action.

To,
The Deputy Controller of Examination
Gauhati University, Guwahati-14

Through the Principal , Binandi Chandra Medhi College Ramdia
Dated Ramdia the 23rd November/2021

Sub: Application for correction of result of B.A.5th semester
Arrear Examination 2020 and declaration of with held result of
B.A,6th semester Examination 2020

Sir,

With reference to the Subject cited above I have the honour to inform you that I was appeared at B.A. 5th Semester OTBE 2020 from Binandi Chandra Medhi College Ramdia. After declaration of result my result had been shown as **BACK** indicating **ABF in Political Science-PSC 5.2 paper**. Actually I was appeared at the same paper and successfully uploaded the PDF file of the answer script in the examination portal. So I request you kindly to correct my result as soon possible.

Thanking you sir

Faithfully yours'

Signature:

Assmin Sultana

Name: Assmin Sultana

Reg. No: 17002248

Roll No: UA1710060067

Forwarded
to Gauhati University.

Principal
Binandi Chandra Medhi College
Ramdia : Kamrup
23/11/2021

To,

Controller of Examination
Gauhati University
Guwahati-471014

Through the Principal
Binandi Chandra Medhi College Ramdia

Sub: Application for release the Original Grade Sheet
Sir,

With reference to the Subject cited above I have the honour to state you that I was appeared at B.A. 6th Semester (Final) NON-CBCS Examination /2020 from Binandi Chandra Medhi College Ramdia bearing Roll No UA1710060148 and Registration No 17002341. That sir, my result has been declared as success on 05/12/202. But till now original Grade Sheet not received. So, I request you kindly to release the same as soon as possible.

Thanking you sir

Faithfully yours'

Minakshi Kalita

Signature:

Name: Minakshi Kalita

Roll No:UA1710060148

Reg No: 17002341

Date: 20/02/2023

Allocated
[Signature]
Principal i/c
Binandi Chandra Medhi College
"Ramdia"
20/2/20

To,
Controller of Examination
Gauhati University, Guwahati-14

Through the Principal, Binandi Chandra Medhi College, Ramdia

Sub: Application for review the result of B.A. 6th Semester/2022

Sir,

With reference to the Subject cited above I have the honour to inform you that I have appeared at B.A 6th Sem. Examination, 2022 bearing Roll No UA-191-006-0099 and Registration 19003192 from Binandi Chandra Medhi College, Ramdia. That sir, in the Grade sheet of the same my result is shown as Arrear in the Education (EDU-RE-6016) without showing the marks what was actually I obtained. So, I request you kindly to review the result.

Thanking you.

Romana del

Romana del
Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup
6/9/22

Faithfully yours'

Nargish Begum
(NARGISH BEGUM)
Roll No UA-191-006-0099
Registration No : 19003192

To,
The Deputy Controller of Examination
Gauhati University, Guwahati-14

Sub: Application for correction of Grade Sheet of B.A. Ist Sem
Examination/ 2016 bearing Code A-16006 Nos- 0012, 0048, 0085,
0114, 0151, 0159, 0194, 0200, 0208, 0248, 0278

Sir,

With reference to the Subject cited above I have the honour to inform you that the Grade Sheet of of B.A. Ist Sem Examination/2016 bearing Code A-16006 Nos- 0012, 0048, 0085, 0114, 0151, 0159, 0194, 0200, 0208, 0248, 0278 shows the ABF in subject(s) as follows. That sir, the student were actually appeared in internal examination whose internal marks foil was submitted at G.U.

Sl No	Code No	No	Name	Incorrect	Correct Mark obtained
1	A-16006	0012	AIZAL HAQUE	ABF IN EDUCATION	07
2	A-16006	0048	HIMANGSHU DEKA	ABF IN EDUCATION	06
3	A-16006	0085	MONOWAR ALI	ABF IN EDUCATION	08
4	A-16006	0114	PRANAB DAS	ABF IN ASSAMESE	06
5	A-16006	0151	ANJUMA BEGUM	ABF IN POLITICAL SCIENCE	09
6	A-16006	0159	ASMIRA BEGUM	ABF IN ASSAMESE	05
7	A-16006	0194	JONALI THAKURIA	ABF IN ASSAMESE	06
8	A-16006	0200	KANGKANA DEKA	ABF IN ASSAMESE	06
9	A-16006	0208	MANASHI MEDHI	ABF IN ENGLISH	05
10	A-16006	0248	PUJA LAHKAR	ABF IN ENGLISH	08
11	A-16006	0278	TARALI BAISHYA	ABF IN ENGLISH	07

So, I request you kindly to correct the Grade Sheet of the above candidates.
Thanking yo

Faithfully yours'

(Ashit Kr. Paul)

Principal

B.C.M.College, Ramdia

Principal i/c
Bhondi Chandra Medhi College,
Ramdia : Kamrup

Date - 06/03/22

06/03/22

Students' Grievances related to Examination

Date	Name of the student	Sem	Roll No. G.V
23/11/2021	Assmita Sultana	5th sem	UA1710060067
23/09/2021	Bhargab Kalita	2nd sem	UA-211-006-0168
20/02/2023	Mitakshi Kalita	6th sem	VA-1710060148
06/09/2022	Nargish Begum	6th sem	UA-191-006-0099
06/09/2022	Aizal Haque	1st sem	VA-191-0012
06/09/22	Himangshu Deka	1st sem	VA-191-0048
06/09/22	Monowar Ali	1st sem	VA-191-0085
06/03/22	Pranab Das	1st sem	VA-191-0114
06/03/22	Anjuma Begum	1st sem	VA-191-0151
06/03/22	Asmisa Begum	1st sem	VA-191-0159
06/03/22	Tonali Thakuria	1st sem	VA-191-0194
06/03/22	Kangkana Deka	1st sem	VA-191-0200
06/03/22	Manashi Medhi	1st sem	UA-191-208
06/03/22	Puja Lakkar	1st sem	UA-191-0248
06/03/22	Taruni Baishya	1st sem	VA-191-0278



Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup

To

The principal,

Binandli Chandra Medhi College, Ramdia,
Sub - Application for violation of rule.

Sir

With due respect, I have the
honour to state that Rahul Deka,
Biki Deka and Hirakjyoti Deka of B A
1st semester students of Roll No -
134, 47 and 29 sat on the desk
in the classroom.

So, I request you to take the
necessary action on them.

Date: 27/08/2018

Your faithfully,

Baskar Deka,

G.S.

Received and forward of


Principal i/c
Binandli Chandra Medhi College
Ramdia : Kamrup

... and discussed over

Meeting: Maintenance of discipline and Anti-Ragging, Governance and Redressal cell.

Date of Meeting - 28/08/2018

Agenda

1. To consider the appeal/application by Baskar Deka, G.U. BEMERSU against Rahul Deka, Biki Deka and Hirokijya Deka of B.A. 1st sem student for violation of college rule and sitting on the desk of application dated - 27/08/2018

Members Presents:

1. Ashit Kr. Paul (Principal i/c)
2. Shahidul Islam (convener)
3. Mrs. Meena Kumari Das (Member)
4. Mrs. Satyabati Medhi (")
5. Mr. Rezak Ali (")
6. Abu Lais Ahmed (")
7. Mr. Ramen Das (")
8. Hasnur Ali Choudhury (")
9. Mr. Ramen Medhi (")

A meeting of Anti-Ragging, Governance & Redressal cell of the college is held today, the 28th August 2018 at 1:30 P.M. in Principal's room. The meeting is chaired by Ashit Kr. Paul, Principal i/c of the college. At the beginning the chairperson welcomed the esteemed members and discussed over

all of the committee. The convener of the cell, Shahidul Islam explains the purpose of the meeting. After discussion unanimously the following resolution has taken.

Resolution - 1

It is resolved that the students who violated the rule should ask to explain the reason for violation of rules.

Resolution - 2

It is resolved that the rule violated students should threaten by the Principal Sir in presence of the convener of the cell - do such type of works further.


Resolution - 3

The Cell members are directed to observe the students so that they cannot violate the rules further.

Approved


Principal I/c
Binandi Chandra Medhi College
Ramdia, Kamrup

Signature of the convener.


29/08/2018

To,

The Principal,

B. C. Medhi College, Ramdia

Date - 22-03-2021

Subject:- A Application for using Mobile
Phone in the classroom.

Sir, I have the honour state that

Dhiraj Medhi of B. A. 1st Year Room.

No-247 use Mobile Phone in the
classroom.

Therefore, I request you to take

The necessary action on him.

Your obedient pupil

Krishanjoti Deka.

G.S.

Received and forwarded
to Anti Logging
and Redressal
Commission


Principal i/c
Binandhi Chandra Medhi College
Ramdia : Kamrup

Meeting:

Executive Meeting of Anti-Ragging Governance and Redressal cell.

Date: - 29/03/2021

Venue: - Principal's room

Time: - 1:30 Pm

Agenda:

1. To consider the Application of Krishnajeet Deka, G-5, BEMERSU regarding using mobile phone in the class room by Shri Medhi of B.A-1st year, Roll No-247.

The following members were Present:

1. Dr. A.K. Paul (Principal i/c)
2. Shahidul Islam (convener)
3. Mrs. Meena Kumari Das (Member)
4. Dr. Satrabati Medhi (")
5. Mrs. Rezaq Ali (")
6. Mr. Abu Lais Ahmed (")
7. Mr. Ramen Das (")
8. Hasnur Ali Chondhury (")
9. Ramen Medhi (")

An Executive Meeting of Anti-Ragging Governance & Redressal cell is held today, the 29th March, 2021 at 1:30 Pm at Principal's room. The meeting is chaired by the Principal i/c Dr. A.K. Paul s/o

The purpose of the meeting is explained by Shahidul Islam, Convener, of the cell. After thorough discussion regarding the issue of using mobile phone in the classroom which is the crime of violation of rules, the committee has taken the following resolutions.

Resolution - 1.

The student who has used mobile phone in the classroom should ~~not~~ use mobile phone in the college campus either. Moreover, the matter would be informed to the parents by the Principal sir, either over telephone or calling him in Principal sir's office physically.

Resolution - 2

It is resolved that the Union Body is authorised to check the students in the college campus or in the classroom whether they use mobile phone in the campus or classroom. If found such, they should inform at once to the Principal sir or to the convener of the cell.

After that, the chairperson suggest every member of the cell to keep observation on the students about

the maintenance of the rules of
the college finally, by giving them
to everyone present in the meeting
the chairperson declared the ending
of the meeting.

Approved
[Signature]

Principal I/c
Binandi Chandra Medhi College
Ramdia : Kamrup

Signature of the
Convener
Shahon Islam
29/09/2021

It is a pleasure to inform you that the meeting was held on 29/09/2021 at 10:00 AM in the college campus. The meeting was attended by all the members of the college staff and students. The meeting was held in a very pleasant atmosphere. The meeting was held in a very pleasant atmosphere. The meeting was held in a very pleasant atmosphere.

With regards to the meeting, the meeting was held in a very pleasant atmosphere. The meeting was held in a very pleasant atmosphere. The meeting was held in a very pleasant atmosphere.

ACTION TAKEN REPORT

Date of the meeting	Decision Taken	Action Taken
24/03/2021	Student who used Mobile Phone should warn not to use Mobile phone further	Principal sir has called the students and his father and warn him in front of father
24/03/2021	Union body is authorize to notice on the rules and regulations	not to use mobile phone. The Principal sir has authorized the G.S along with Union Body to observe the students.



Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup


24/03/2021

Convener, Anti-Ragging,
Grievance & Redressal
cell

An Executive Meeting of Anti-Ragging
Grievance & Redressal Cell

Venue:- Room No-11

Date- 07/09/2021

Time- 2:00 PM

Agenda:

1. Taking Seat- of the chairperson
2. Explain the purpose of the meeting.
3. Introducing some rules regarding awareness of Anti-Ragging in the college campus.
4. Others

Signature of the members Present:

1. ~~Dr. Satyabati Medhi~~
2. Meena Kumari Das
3. Dr. Satyabati Medhi
4. Rezzak Ali
5. Abu Laib Ahmed
6. Md Shahidul Islam
7. Ramen Das
8. Hasmu Ali Mawla
9. Ramen Medhi

Anti-Ragging, Grievance and Redressal
cell, of ICAC of B. C. Medhi College an
Executive meeting is held today, the 7th
Sept, 2021 regarding the above agenda.
The meeting is chaired by the principal.

Dr. Ashit Kr. Paul. The purpose of meeting is explained by the convenor of the cell Md. Shahidul Islam. In meeting the issues of rules and regulation of the college has been thoroughly discussed. After discuss the house unanimously has taken the following resolutions'

Resolution No-1

It is resolved that the rules and regulations should be displayed outside the classroom and in front of the office rooms and classrooms.

Resolution No-2

It is resolved that some rules like 'Ragging free zone' 'Ragging is a crime' 'Tobacco free zone' etc. should be erected to the wall by flask.

Resolution No-3

All the members of the Anti-Ragging Governance & Redressal cell should strictly notice about students uniform and violation of the rule. If such acts is found, he/she should be strictly aware not to do such act

Further.

Finally, the chairperson thanks everyone for attending in the meeting and discussing such necessary issues in the meeting and seeking everyone's co-operation, the chairperson declared the ending of the meeting.

Approved



Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup

with regards
Md Shahidul Islam
Convener,

Anti-Ragging, Gender &
Redressal Cell
07/09/2021



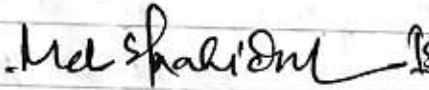
Principal i/c
Binandi Chandra Medhi College
Ramdia : Kamrup

Convener, Anti-Ragging
& Gender Redressal Cell

ACTION TAKEN REPORT

Date of meeting	Decision taken	Action Taken
07/09/2021	Displaying rules & regulations	Rules and regulations are display in front of the office room in a large signboard
07/09/2021	Tobacco free zone Anti Ragging zone Ragging free zone etc. should be displayed in the wall by flask.	These all are displayed in the campus, wall and in the gate through flask.
07/09/2021	The members should notice the students for rules	All are alert for maintaining the rules


 Principal i/c
 Binandi Chandra Medhi College
 Ramdia : Kamrup


 Convener, Anti Ragging
 Grievance & Redress
 cell.

06/09/2022	Nargish Begum	6th Sem	VA-191-006-0099
06/09/2022	Aizal Haque	1st Sem	VA-191-0012
06/09/22	Himangshu Deka	1st Sem	VA-191-0048
06/09/22	Monoran Ali	1st Sem	VA-191-0085
06/03/22	Pranab Das	1st Sem	VA-191-0114
06/03/22	Arjuna Begum	1st Sem	VA-191-0151
06/03/22	Asmira Begum	1st Sem	VA-191-0159
06/03/22	Jonali Thakuria	1st Sem	VA-191-0194
06/03/22	Kangkana Deka	1st Sem	VA-191-0200
06/03/22	Manashi Medhi	1st Sem	VA-191-208
06/03/22	Puja Lakkar	1st Sem	VA-191-0248
06/03/22	Taruni Baishya	1st Sem	VA-191-0278