

# BINANDI CHANDRA MEDHI COLLEGE, RAMDIA

P.O-RAMDIA, DIST-KAMRUP (ASSAM), PIN-781102

EMAIL ID: [collegebcm@gmail.com](mailto:collegebcm@gmail.com)

WEBSITE: [www.bcmcollege.in](http://www.bcmcollege.in)

Phone No: 8638108705/9957017062



## FIRST CYCLE NAAC ACCREDITATION, 2022

### CRITERION-6

#### Governance, Leadership and Management

##### 6.1 Institutional Vision and Leadership

*6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

- |                     |                                  |                         |
|---------------------|----------------------------------|-------------------------|
| i) Mission & Vision | ii) Management Rule              | iii) Institutional Rule |
| iv) Governing Body  | v) Minutes of the Meeting of G.B | vi) Green Campus Policy |
| vii) NEP Task Force | viii) Different Cells            |                         |

### SUBMITTED TO



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

5

**THE ASSAM NON-GOVERNMENT COLLEGE MANAGEMENT RULES**  
*now called*  
**The Assam Provincialised Colleges and Assam Non-Government  
College Management Rules, 2001**  
(as amended up-to-date)

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To read along with the following Rules/OM/Letters: -

Govt. OM regarding constituting the structure of the Governing Body of the Colleges *vide* Govt. OM No. AHE.371/2017/22; dated 18/08/2017

Govt. OM regarding the terms and condition that are added and modified regarding constituting the structure of the Governing Body of the Colleges *vide* Govt. OM No. AHE.331/2008/52; dated 05/11/2014

Representative of non-teaching staff in GB: Govt. Order No. AHE 452/2013/6; dated 19/09/2013

Public Representative as Special Invitee in GB: Govt. Order No. AHE 331/2008/51; dated 30/08/2013

Changed structure of GB: OM No. AHE 331/2008/33; dated 09/07/2009

Assam Non-Government College Management (Amendment) Rules, 2009; dated 18/06/2009

Assam Non-Government College Management (Amendment) Rules, 2001; dated 16/10/2001

Assam Non-Government College Management Rules, 2001; dated 15/06/2001

**Financial Transaction of Provincialised Colleges of Assam**

DHE's Letter No. G(B)AC/95/2015/13, dated August 30, 2016

DHE's Letter No. G(B)AC/95/2015/6, dated September 17, 2015

DHE's Letter No. G(B)AC/95/2015/3, dated April 27, 2015

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*Compiled on: -*

**The 22nd August 2017**

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Principal i/c  
Binandi Chandra Medhi College  
Ramdia, Kamrup

**THE ASSAM NON-GOVERNMENT COLLEGE MANAGEMENT RULES**  
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**Financial Transaction of Provincialised Colleges of Assam**

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DHE's Letter No. G(B)AC/95/2015/3, dated April 27, 2015

In suppression of the Assam Aided College Management Rules 1976, except in respect of things done or omitted to be done before such suppression, the Governor of Assam is hereby pleased to make the following rules regulating the management of Non-Government Colleges in Assam, namely: -

**1. Short title, application and commencement. —**

- (1) These rules may be called the Assam Provincialised Colleges and Assam Non-Government College Management Rules, 2001.
- (2) They shall come into force on the date of their publication in the Official Gazette.
- (3) They should be applicable to Assam Provincialised Colleges and Non-Government Colleges in Assam affiliated by any Central or State University of Assam and in receipt of defines Grants-in-Aid or ad-hoc Grants-in-Aid, from the State Government.

**2. Definitions. —**

In these rules, unless there is anything repugnant<sup>3</sup> in the subject or context;

<sup>1</sup> In Rule 1(1) in the title, after the words "be called the" the words "Assam Provincialised Colleges and" be added. [Amended vide Rule 2(1) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>2</sup> In Rule 1(3) after the words "be applicable to" the words "Assam Provincialised Colleges and" be added. [Amended vide Rule 2(2) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>3</sup> In the first line, for the word "repugnant", word "repugnant" shall be substituted;



*Binandi Chandra Medhi College*  
- Ramdia - Kamrup

- (a) "College" means a Provincialised Colleges and<sup>4</sup> Non-Government College;
- (b) "Constitution" means the Constitution of India;
- (c) "Director" means the Director of Higher Education, Assam;
- (d) "Governing Body" means the body constituted under Rule 3;
- (e) "Governor" means the Governor of Assam;
- (f) "Management" means the body or group of persons administering the affairs of a<sup>5</sup> College including academic affairs as well as the affairs relating to the assets and liabilities of the<sup>6</sup> College in fair manner within the framework of established financial and administrative principles of the State Government from time to time;
- (g) "<sup>7</sup> Colleges" means colleges for imparting<sup>8</sup> Higher education in the post senior Secondary<sup>9</sup> courses, established and situated in Assam affiliated by any Central or State University of Assam and receive the concurrence of the State Government;
- (h) "President" means the President of the Governing Body;
- (i) "State Government" means the Government of Assam;
- (j) "Secretary" means the Secretary to the Governing Body;

**3. Constitution of the Governing Body<sup>10</sup>. —**

(1)<sup>11</sup> Every<sup>12</sup> College affiliated to any Central or State University of Assam and duly concurred by the State Government, shall be governed by Governing Body<sup>13</sup>.

(2)<sup>14</sup> <sup>15</sup>Composition of the Governing Body: -

(i) The Governing Body shall consist of: -

(a) One President - who shall be an eminent person from the field of

[Amended vide Rule 2 (i) of the Assam Non-Government College Management (Amendment) Rules, 2001]

<sup>4</sup> In Rule 2(a) after the words "means a" the words "Provincialised Colleges and" be added.

[Amended vide Rule 3(1) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>5</sup> In Rule 2(f) and Rule 2(g) the words "Non-Government" be deleted.

[Amended vide Rule 3(2) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>6</sup> In Rule 2(f) and Rule 2(g) the words "Non-Government" be deleted.

[Amended vide Rule 3(2) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>7</sup> In Rule 2(f) and Rule 2(g) the words "Non-Government" be deleted.

[Amended vide Rule 3(2) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>8</sup> In clause (g) for the word "imparting", the word "imparting" shall be substituted. [Rule: 2(ii)]

[Amended vide Rule 2(ii) of the Assam Non-Government College Management (Amendment) Rules, 2001]

<sup>9</sup> In Rule 2(g) the words "Post secondary" be substituted by the words "post senior Secondary".

[Amended vide Rule 3(3) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>10</sup> In the Principal Rules, in rule 3, in the heading for the word "Boy", the word "Body" shall be substituted.

[Amended vide Rule 3 of the Assam Non-Government College Management (Amendment) Rules, 2001]

<sup>11</sup> Rule 3 be numbered as 3(1).

[Amended vide Rule 4 of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>12</sup> In Rule 3, the words "Non-Government" and the words "to be constituted by the Director" be deleted.

[Amended vide Rule 4 of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>13</sup> In Rule 3, the words "Non-Government" and the words "to be constituted by the Director" be deleted.

[Amended vide Rule 4 of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>14</sup> Rule 4 be amalgamated with Rule 3 and numbered as Rule 3(2). The number of all subsequent Rules be changed accordingly.

[Amended vide Rule 5(1) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>15</sup> "Composition of the Governing Body :- (1) The Governing Body shall consist of :-

(a) One President; ..... Governing Body".

[Amended vide Rule 4 of the Assam Non-Government College Management (Amendment) Rules, 2001]



*Handwritten signature*  
Principal i/c  
Chandra Medhi College,  
Kamrup, Assam

- (2) The minimum number of members of the Governing Body shall be ten and shall not exceed twelve thirteen<sup>21</sup>.
- (3) *deleted*<sup>22</sup>.
- (3) The President of Governing Bodies of Colleges shall be an eminent person from the field of Education. He shall be a non-political person. He should not have contested any election including panchayat /municipality/local bodies election or should not be an office bearer of any political party or should not have any affiliation /membership to any political party.<sup>23</sup>
- (4) He shall be appointed by the Director of Higher Education and shall have a term of five years. He shall however continue beyond this period till his successor is appointed. The Director may however remove him any time during the term of five years for reasons to be recorded in writing.<sup>24</sup>

4. <sup>25</sup> **Tenure of the Governing Body. —**

The Governing Body shall be a permanent authority. Its members would have tenures as provided. This would, however, not affect the permanent nature of the said body:<sup>26</sup> Provided that if the Director is satisfied at any time that a particular Governing Body is not functioning in the best public interest, the Director may suspend a Governing Body and appoint an Administrator, who shall exercise the powers of the Governing Body during the period. The Director shall record<sup>27</sup> his views with reason thereof through a speaking order for the purpose.

5. **Taking over the management of a<sup>28</sup> College. —**

In the event of *miss management*\* of the affairs of a<sup>29</sup> College, the State Government may take over the control and management of the College for a period not exceeding six months, and make arrangement for the management of the college in such manner as may be considered necessary and the arrangement so made may be extended for such further period by the State Government as may be deemed necessary.

\*[to read as mismanagement]



<sup>21</sup> In the inclusion of Local MLA as a permanent special invitee the maximum number of members becomes 13.  
[Govt. letter No. AHE. 331/2008/51, dated 30/08/2013]

<sup>22</sup> Rule 4(3) be deleted.  
[Amended vide Rule 5(2)(d) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>23</sup> In partial modification of this Deptt.'s earlier OM vide No.AHE.331/2008/33 dated 09-07-2009 and No.AHE.331/2008/52 dated 05-11-2014 the following terms and condition i.e. (3) and (4) are added with the approval of State Cabinet regarding constituting the structure of the Governing Bodies of Colleges.  
[Govt. letter No. AHE. 371/2017/22, dated 18/08/2017]

<sup>24</sup> In partial modification of this Deptt.'s earlier OM vide No.AHE.331/2008/33 dated 09-07-2009 and No.AHE.331/2008/52 dated 05-11-2014 the following terms and condition i.e. (3) and (4) are added with the approval of State Cabinet regarding constituting the structure of the Governing Bodies of Colleges.  
[Govt. letter No. AHE. 371/2017/22, dated 18/08/2017]

<sup>25</sup> Rule 4 be amalgamated with Rule 3 and numbered as Rule 3(2). The number of all subsequent Rules be changed accordingly.  
[Amended vide Rule 5(1) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>26</sup> In Rule 5 the words "The term of the Governing Body shall be for a period of three years from the date of its constitution. The term may, however, be extended for another period of two years by the Director with prior approval of the State Government" be deleted. They be substituted by the words "The Governing Body shall be a permanent authority. Its members would have tenures as provided. This would, however, not affect the permanent nature of the said body".  
[Amended vide Rule 6 (1) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>27</sup> In Rule 5 the words "dissolve the Governing Body and constitute a fresh Governing Body thereafter recording" be deleted. They be substituted by the words "suspend a Governing Body and appoint an Administrator, who shall exercise the powers of the Governing Body during the period. The Director shall record".  
[Amended vide Rule 6(2) of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>28</sup> In Rules 6 & Rule 7 the words "non Government" be deleted.  
[Amended vide Rule 7 of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>29</sup> In Rules 6 & Rule 7 the words "non Government" be deleted.  
[Amended vide Rule 7 of the Assam Non-Government College Management (Amendment) Rules, 2009]

6. **Accountability of the Governing Body. —**

The Governing Body, constituted under Rule 3 shall be responsible for the proper financial management, including the *upkeepment*\* of the assets of the<sup>30</sup> College and management of its academic affairs. The Governing Body shall see that the teachers perform their duties in classes and examination and attend the college as per norms of the University Grants Commission. A self-appraisal report regarding performance from every teacher shall be obtained annually by the Governing Body and forward the same to the Director, Higher Education for perusal.<sup>31</sup> \*[to read as upkeep]

7. **Secretary of the Governing Body or report to the Director. —**

The Secretary of the Governing Body shall be responsible to report to the Director about any deviation of financial norms and procedures or any loss of assets of the College immediately whenever it comes to his notice.

8. **Restriction of some members to attend the Governing Body. —**

No member of the Governing Body, being an employee of the College, shall attend any meeting of the Governing Body at which any matter relating to his pay, promotion or conduct is under discussion. But it shall be open to the President to call him for making any statement or representation on the subject but shall have to leave the meeting after doing so, when decision is to be taken.

09. **Restriction of some members to enter into contract for works of the College. —**

No member of a Governing Body shall enter into any contract for work, supply of materials or for any sale or purchase with the Governing Body.

10. **Disqualifications. —**

Any member, who absents himself for more than 4(four) consecutive meeting of the Governing Body, without informing the President, shall cease to be a member of the Governing Body and the Secretary shall report the fact to the Director for record. Further, the nomination of member of the Governing Body shall be void owing to any of the following grounds: -

- (i) if he becomes insolvent;
- (ii) if by reasons of physical or moral turpitude he *becomes*\* incapable of acting as such; \*[to read as becomes]
- (iii) on death or resignation;
- (iv) on his being convicted of a criminal offence involving moral turpitude.

11. **Vacancy in the Governing Body. —**

- (i) Any occurrence of vacancy in the Governing Body shall be reported by the

<sup>30</sup> In Rules 6 & Rule 7 the words "non Government" be deleted.

[Amended vide Rule 7 of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>31</sup> In the Principal Rules, in rule 7, after the existing provisions, the following shall be inserted, namely:-

"The Governing Body shall see that the teachers perform their duties in classes and examination and attend the college as per norms of the University Grants Commission. A self-appraisal report regarding performance from every teacher shall be obtained annually by the Governing Body and forward the same to the Director, Higher Education for perusal".

[Amended vide Rule 5 of the Assam Non-Government College Management (Amendment) Rules, 2001]



*Binandi Chandra Medhi College*  
Ramdia : Kamrup

Secretary forthwith to the appropriate authority as stated in Rule 3<sup>32</sup> who shall thereupon take steps to fill up such vacancy in the manner in which it was originally filled up.

- (ii) No act or proceedings of the Governing Body shall be invalid merely because of any vacancy of its members.

**12. Meeting of the Governing Body. —**

- (1) The Governing Body shall meet at least once in every four<sup>33</sup> months, but it may meet at shorter interval also, if circumstance so demands and the President of the Governing Body is satisfied that such meeting is necessary.
- (2) A meeting of the Governing Body shall be called by the Secretary with prior<sup>34</sup> consent of the President, if it is not a requisitioned meeting by the 2/3 (two-third) members of the Governing Body, with not less than 7 (seven) days' notice.
- (3) The notice of a meeting shall set forth the business to be transacted at the meeting and no business other than so stated shall be transacted, except with the consent of *three-fourth*\*\* of the members present. \**[to read as three-fourth]*
- (4) Except any emergency meeting, which shall be so notified, all meetings of Governing Body shall be held in the College premises.

**13. Proceedings of the meeting of the Governing Body. —**

- (1) The minutes of the proceedings of the meeting shall be recorded in the 'Proceedings Book' by the Secretary and signed by all the members present.
- (2) If any note of dissent is given by any member it shall be recorded in the Proceedings-Book.
- (3) All records of the Governing Body shall be kept in the College Office and the Head of the College shall be responsible to preserve all such records properly and safely.

**14. Presiding over the meeting. —**

The meeting of the Governing Body shall be presided over by the President and in the absence of the President, the other members present may select or elect one of them to be *presided*\*\* over the meeting.<sup>35</sup> \*\**[to read as preside]*



<sup>32</sup> In Rule 12(i) the word "Director" be deleted. It shall be substituted by the following words "appropriate authority as stated in Rule 3".

[Amended vide Rule 8 of the Assam Non-Government College Management (Amendment) Rules, 2009]

<sup>33</sup> In the Principal Rules, in rule 13, in sub - rule (1), in the first line, for the word "Six", the word "four" shall be substituted; [Amended vide Rule 6(i) of the Assam Non-Government College Management (Amendment) Rules, 2001]

<sup>34</sup> In the Principal Rules, in rule 13, in sub-rule (2), in the second line, for the word "the" occurs between the word "with" and "consent", the word "Prior" shall be substituted.

[Amended vide Rule 6(ii) of the Assam Non-Government College Management (Amendment) Rules, 2001]

<sup>35</sup> In the Principal Rules, in rule 15, for the existing provision, the following shall be substituted, namely: - "15. Presiding over the meeting - The meeting of the Governing Body shall be presided over by the President and in the absence of the President, the other members present may select or elect one of them to preside over the meeting".

[Amended vide Rule 7(ii) of the Assam Non-Government College Management (Amendment) Rules, 2001]

**OFFICE OF THE PRINCIPAL**

**BINANDI CHANDRA MEDHI COLLEGE, RAMDIA**



Estd. : 1992

P.O.- Ramdia, Dist.- Kamrup (Assam), PIN- 781102

Mob No. : 8638108705, 9954828011

www.bcmcollege.in

e-mail : collegebcm@gmail.com

Ref. :

Date...06/04/2023

**Code of Conduct**

**I. Code of Conduct for the Students**

- College admissions are strictly based on university norms and Directive of the department of Higher Education, Government of Assam from time to time.
- Application forms and Prospectus can be obtained from the college website within the duration of admission declared by the college authority.
- Incomplete application will be summarily rejected.
- The admission committee reserves the right to reject the admission to any student without assigning reasons thereof.
- Admission fees once paid is not refundable.
- Attendance will be marked at the beginning of each period.
- Students must wear uniform on all working days and should have ID card along with them
- Students must have 75% attendance for appearing final semester examination.
- Students are expected to spend their free hours in the library/reading room. They should not loiter along the verandas or crowded round at the corridors and staircase.
- No students can take part in any demonstration, agitation or activities of similar nature political or otherwise in and around the college premises.

**II. Code of Conduct for the Teachers**

- The teachers should uphold the vision and mission of the College, and work for the holistic development of the students.
- All the teachers should be present in the respective staff rooms of departments before 9.30AM and they can leave the campus only after 4.00PM
- The teachers hold the responsibility of maintaining the general discipline of the campus and anything that is seen inappropriate should be reported to the Principal.



*[Signature]*  
Principal  
Binandi Chandra Medhi College  
Kamrup



- They have to do properly the special duties assigned by the principal from time to time.
- They should mark the attendance and maintain the documentation in the Attendance Register entrusted to them.
- They should maintain a personal contact with the students. Each Mentor should keep the contact detail of their students and their parents.
- All the teachers should keep the Code of Professional Ethics for college Teachers giving by UGC and the other statutory bodies from time to time.

### III. Code of Conduct for the Non-Teaching Staff

- All the Non-teaching staff, being supporting staff of the college, should in collaboration with the Head-assistant under the order of the principal. Each one shall report to the duty in time.
- They should strive to maintain the academic atmosphere of the college through the works assigned to them.
- They are not allowed to sub-delegate the responsibilities entrusted to them without the prior permission of the principal.
- They are not allowed to leave the college campus during the working hours unless permitted by the Principal.
- They should adhere strictly to the laws and regulation of the college.
- They should deal with students, staffs and colleagues with respects and courtesy.
- They should maintain honesty, discipline, fairness and justice in their official duties.
- They should keep the confidentiality of the records maintained in their offices and are custodians of the files and papers entrusted to his/her section.
- On unavoidable circumstances they can take leave on working days. They should get permission from the Principal and inform the leave to the immediate superiors for the proper functioning of the offices.
- Strict action will be taken if any file is delayed purposefully.
- All should co-operate with the management, administration and the teaching staff for the smooth and efficient functioning of the college.

### IV. Code of Conduct for the Parent/Guardian

- The college expects the Parents/Guardians to deal with the college authorities in matters regarding the students. No outsiders or relatives are expected to engage



*Handwritten signature*  
Principal i/c  
Chandra Medhi College  
Kamrup

with matters of the students unless it is duly inform by the parents in an officially assigned format and procedure.

- Parents/Guardians of the students are expected to uphold the vision, values, and ethos of the college. Parents have the right to raise issues and concerns related to the education of their child or other matters relating to the college.
- Parents should ensure that they raise their issues and concerns with the right persons and follow the correct communication channels according to the policies and procedures of the college.
- Parents/Guardians should come to the parent-teachers meet (PTM) organize by the college.
- They are advised to meet in person the HoDs and Principal regarding the conduct and overall performance of their children. It is highly appreciable that the Parents/Guardians should visit the HoD at least once in a semester.
- In matters of discord and grievances, the Parents/Guardians are requested to make a direct meeting with the Principal/respected HoD. Kindly do not resort to any inappropriate, malicious and judgmental gossips in case of issues regarding student and college. The college takes seriously any issues that are brought to its attention.

#### V. Code of Conduct for the Principal

- The Principal of the college is responsible to abide by the code or professional ethics for college teachers given by UGC and the other statutory bodies from time to time.
- Principal is responsible for the day to day administration of the college.
- The Principal should take creative steps to materialize the vision and mission of the college from time to time.
- The principal should initiate development activity of the college in due consultation with the Governing Body.
- The Principal has the prime responsibility to maintain the academic atmosphere of the college. He/she should ensure the existence of an academic environment within the college and should endeavor for its enrichment by encouraging research activity.
- The Principal should monitor, manage and educate the administration of the institution and take remedial measures wherever it is necessary.
- It is the duty of the Principal to ensure the discipline of the staff, students and non-teaching staff. The Principal has to ensure the equal treatment to all the people of the campus of the college by removing any kind of discriminatory and disparate practices at any level on the basis of cast, creed, religion, race and sex within the administrative and academic structure of the college.
- Equal opportunities for all students should be ensured by the Principal.



*[Handwritten Signature]*

Principal i/c  
Jyoti Chandra Medhi College  
Kamrup

- The Principal should put best efforts to bring inadequate infrastructural and financial support for the college.
- Incidence of sexual harassment, sexual abuse and violence against people who belongs to scheduled cast and tribes should be immediately inform to the principal and the Principal should be give an official complaint to the concern government authority without any delay.
- The Grievance and Redressal cell of the college should inform the Principal any case that is reported to it along with the actions the Cell has taken on behalf of it.
- The Principal should take measures to ensure the collective responsibility of all staff and students in the college and thereby build mutual confidence among them.



  
Principal i/c  
Binandi Chandra Medhi College  
--Ramdia : Kamrup

**OFFICE OF THE PRINCIPAL**

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www.bcmcollege.in

e-mail : collegebcm@gmail.com

Ref. :

Date..06/07/2023

**GOVERNING BODY**

President:

Bimal Ch. Medhi

OSD, SEBA

Secretary:

Dr. Ashit Kumar Paul (Ex-Officio)

Principal i/c, Binandi Chandra Medhi College, Ramdia

Academic In-charge: Dr. Meena Kumari Das

Gauhati University Representatives

Dr. Ratul Mahanta, Associate Prof. Deptt. Eco, GU

Prof. Sanjoy Kr. Singh, Deptt. Information & Library

Science, GU

Teachers' Representatives

Mrs. Kasturi Das, Asstt. Prof., Deptt. of Education

Saidur Rahman, Asstt. Prof. Deptt. of Political Science

Non-Teachings' Representatives

Ramen Medhi, Jr. Asstt.

Donor Member

Mrs. Madhabi Medhi

Guardian Members

Mr. Bhadreswar Deka

Mr. Dhaneswar Kalita


Mrs. Bidya Deka



  
Principal i/c  
Binandi Chandra Medhi College  
Ramdia : Kamrup

# Meeting of the Governing Body.

Signature of the members: Date - 11-06-17

1. 
2. Anadhokimedhi
3. Lokit Ch. Deka
4. Md. Shahidul Islam
5. Lalit Ch. Baharali (In-charge)
6. Parangues Das
7. Ramen Das
- 8.
- 9.

## Agendas:

1. Submission of Audit Report.
2. Opening of new stream.
3. Electricity Bill.
4. Admission fees of H.S. 2nd Year.
5. Appointment of guest Professor
6. Opening of Majors in three subjects.
7. Construction of class room.
8. Opening of new Bank Accounts.

A meeting of the Governing Body is held today under the presidency of Mr. D. J. Choudhary, the President of the Governing Body to discuss the above mentioned agendas. The secretary of GB explains the agendas thoroughly. After that the President requested all the members to discuss the agenda one by one. After the discussion

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Hand of Governor will be positive

31-30

Resolution No-01.

It is resolved that the Commerce Street that has been processed will be continued according to the Govt. Circulars of opening of the street.

Resolution No-02:

Regarding reduction of admission fees, the Governing Body resolved to empower the admission committee to take decision in this regard.

Resolution No-03

The Governing Body resolved to introduce English, Arabic and History as Major subject from the next academic year.

Resolution No-04.

The Governing Body resolved to construct a room of size 50'x24' in the East side of the field.

Resolution - No. 05

The Governing Body resolved to take Guest Professor in the Education Subject.



After taking these resolutions the President give his consent and ended the meeting.

31/5/18

# Meeting of the Governing Body

Date: 13-05-18

Signature of the members:

1.   
13/5/18
2. Kalit Ch. Bharali
3. Darpoma Choudhury 13-05-18
4. Ramen Das
5. Hasnura Ali Chaudhury
6. 
7. Jaymati Das
- 8.
- 9.
- 10.
- 11.

Agendas:

1. Regarding utilisation of Infrastructural Grant.
2. Regarding application of the Shbb Unit.
3. Regarding temporary loan to Silver Jubilee Committee
4. Regarding Arts and Commerce Stream of H.S. classes.
5. Regarding selection of Next GB's <sup>President's</sup> panel list.

A meeting of the Governing Body is held today under the Presidentship of Dr D.J. Choudhury, President of the Governing Body to discuss the above mentioned agendas. The Secretary of GB explained the agendas thoroughly. After that the President request the members

participated in the discussion and give their views one by one. After a thorough discussion of all the matters the following resolutions are taken.

### Resolution No-01.

Regarding utilisation of infrastructural development grant provided by Govt. of Assam, the governing body resolved to form a construction committee with the following members-

Chairman: President of the G.B.

Member Secretary: Principal of the College.

Members:

1. Local MLA

2. Mr. Nripen Medhi, Asstt. Executive Engineer, PWD

3. Atul Ch. Kakati, Retd. Teacher.

4. Lalit Ch. Bharale, Asstt. Prof.

5. Hariprasad Medhi, (Engineer VBI)

6. Mahendra Nath Debnath, Retd. Chief Commercial Inspector NFR.

### Reso. No. 02

The Governing Body resolved to increase the remuneration of the staff whose service is not yet regularised of Rs 2000/- per month with effect from 1st August 2018.

### Reso. No. 03.

As per G.B.'s Resolution No-03 dated 4<sup>th</sup> May the silver Jubilee Celebration Committee was allowed



Three hundred only) from the college fund. But after the final programme, the said committee could not be able to repay the amount for insufficient fund collection and applied to bear the fund to the college authority. Regarding this matter the governing Body resolved to bear the whole loan amount of the Silver Jubilee Celebration from college fund.

#### Resolution No-04.

Regarding G.B.'s President for next term the governing Body resolved to send the Panel list as mentioned below—

1. Dharendra Nath Medhi - (Retd. Principal Bijni College)
2. Dr. Bisinci Kumar Das - (Prof. Deptt. Chemistry, GU)
3. Birnal Ch. Medhi - (Officer on Special Duty SEBA)

#### Resolution No-05.

Regarding Arts and Commerce Section of H.S. the governing Body resolved to start these streams of self financing course and allowed Principal to communicate DSE for permission and recognition of the said streams.

After taking these resolutions, the President give his concluding note and by giving thanks to all the members he ended the meeting.

Accepted



July  
23/09/18

Secretary G.B.  
Principal & Secretary  
Bijni College

# Meeting of the Governing Body

Dated - 23-09-18

Signature of the members:

1.  23/9/18
2. Salif Ch. Charal
3. 
4. Ramen Das
5. Dampana Choudhury
6. Hasnur Al Choudhury
7. Jaymati Das

Agendas:

1. Regarding permission to hold alumni meet at college.
2. Regarding financial help to the Alumni Association.
3. Regarding construction of ceiling of the class rooms.
4. Regarding guest faculty in Economics.
5. Construction of new road in the college campus.

A meeting of the G. B. is held today, the 23rd September, 2018 under the Presidency of Dr. J. Choudhury, President G. B. to discuss the above mentioned agenda. The Secretary of the G. B. explained the purpose of the meeting in detail. Regarding the permission of the alumni meet, the members expressed their views in favour of it. The said meet is allowed to

of the college. The members also disagree to provide financial support to the alumni because the college has already spent a large amount of money in Silver Jubilee Celebrations of the college recently. To appoint guest faculty in Economics all agree for favor of it.

Regarding the construction of a road in the North <sup>West side</sup> ~~side~~ of the college boundary, all members in the meeting agreed as because the provision of the road is available in the master plan of the college.

After various discussions in the meeting the following resolutions are taken:

### Resolution No. 1

It is resolved to permit the alumni association to conduct their meet at the college campus by taking responsibility of college property. It is also mentioned that no financial support is permitted to the alumni.

### Resolution No. 2

It is resolved to construct ceiling of all the rooms of the college if financial support.

### Resolution No. - 3

It is resolved to appoint guest faculty

## Resolution No. - 1

It is resolved unanimously to construct the road in the North-West side of the college.

After the resolutions, the president thanks all the members in the meeting and then declared the meeting as an end.

  
7/9/19  
President  
Governing Body  
B.C.U. College, Ramda

  
Secretary  
Principal & Secretary  
Binandi Chandra Mohi College  
Ramda : Kamrup

# Meeting of the Governing Body

Date: 02-03-19

Name of the Members

Signature

Dr. Dhruva Tyoti Choudhury

Dr. Prabir Ch. Das

Dr. Binimochi Kr Das

Mrs Madhabi Medhi

madhabi medhi

Lalit Ch. Bharali

B.C.

Mrs Daspana Choudhury

Pr

Mr. Hasnain Ali Choudhury

Mrs Joyanti Das

Mr. Jugesh Kalita

Mr Parameswar Das.

Ashit Kr Paul

## Agenda:

1. Regarding construction of sports infrastructure
2. Regarding G.U. representative to G. B.
3. Regarding H.S. section of the college
4. Regarding bill payment of infrastructural grant
5. Regarding drinking water facility

A meeting of the G.B. is held today, the 2nd March, 2019 under the presidentship of Dr. D. T. Choudhury, president, G.B with a view to discussing the aforesaid agenda. The Secretary of the G.B. explained the purpose of the

also allows to Rs. 10,00,000 (Rupees ten lakh) only to the contractor in advance from the college fund to increase the speed of the said construction. Regarding H.S. section of the college it is mentioned that it has been running under Khatsikardia H.S. school and the income is deposited in the name of the college. As the process of H.S. section is stopped by the govt. the work is in a stagnant mode. Regarding infrastructural drinking water provisional mineral water system should be made to the departments.

After various discussions the following resolutions are taken:

### Resolution No. 1

It is resolved to complete the construction of sports infrastructure as per the direction of U.G.C. by taking loan or credit.

### Resolution No. 2

It is also resolved to pay the contractor Rs. 10,00,000 (Rupees ten lakh) only in advance to pick up the speed of the construction of sports infrastructure funded by U.G.C.

### Resolution No. 3

The G.B. unanimously resolved the name of the following persons as the representatives of the next G.B.

(1) Mr. Achyut Sarma

(2) ~~Dr.~~ <sup>Prof.</sup> Sanjay Singh  
Library and Information Science, G.U.

(3) ~~Dr.~~ Ratul Kr. Mahanta  
Associate professor, Deptt. of Economics, G.U.

(4) Dr. Chandan Kr. Goswami  
Asst. prof. Mass communication & Journalism, G.U.

Resolution No. 4

The G.B. authorized the Principal cum Secretary to make part payments of infrastructural development after the approval of the bill by the engineer and will take resolution.

Resolution No. 5

It is resolved to install pure drinking water facilities in the college near future.

Resolution No. 6

It is resolved to appoint guest faculty for H.S. Section as per requirement.

After the resolutions the president thanks all the members in the meeting and declared the meeting as an end.

accepted

*[Signature]*  
7/9/19  
Principal cum Secretary  
Binandi Chandra Moha College  
Ramdia, Kamrup

*[Signature]*  
02/02/19  
Secretary  
Principal & Secretary  
Binandi Chandra Moha College  
Ramdia : Kamrup

# Meeting Of The Governing Body.

Date: 20-09-19

## Signature of the Members

Dr. Dhruva Jyoti Choudhury



Dr. Sanjay Singh

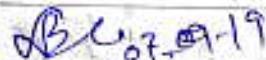


Dr. Rahul Kr. Mahanta

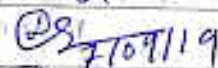


Mrs. Madhabi Medhi

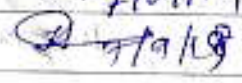
Mr. Lalit Ch. Bhasali



Mrs. Darpana Choudhury



Mr. Hasnuz Ali Choudhury



Mrs. Jaymoti Das.

Mr. Jugesh Kalita

Mr. Parameswar Das.

Dr. Asmit Kr Paul



Agenda: 1. Regarding appointment of local auditor

2. Regarding application of staff unit.

3. Regarding NAAC Assessment.

4. Regarding promotion of staff.

5. Regarding continuation of construction

work funded by Govt. of Assam.

6. Regarding Earth billing

A meeting of the Governing Body is held today, the 20th September 2019 under the chairmanship of Dr. D. J. Choudhury. The secretary explained the purpose of the meeting in detail. After that the president asked the members to discuss the agendas one by one. To appoint local auditor every member give their view to authorise Principal to select one auditor.



Local people of that area. The matter regarding remuneration of the teachers whose services are not yet provincialised, is discussed thoroughly and agree to pay Rs 9000/- (Nine thousand only) per month. It is also advised to the staff to acquire necessary norms to make themselves qualified. Regarding promotion of the qualified staff, principal is asked to take necessary initiative to complete the process. Regarding infrastructural development grant funded by DHE Assam, the members are satisfied about the construction and advised the principal to submit the Utilization Certificate to the concerned authority within the stipulated time period.

Regarding NAAC assessment, all the members are advised to work about 7 (seven) points and prepare the progress reports. Regarding pure drinking water it is advised to contact NRL to provide drinking water facility. After these discussions the following resolutions are taken -

#### Resolution No-01.

The Governing Body authorised the Principal to select one auditor from the staff and the other from the local people as local auditor and take resolution.

#### Resolution No-02

The Governing Body unanimously resolved to pay Rs 9000/- (Rs Nine thousand only) per month as remuneration to the staff whose service is not yet provincialised.

### Resolution No-03.

The Governing Body unanimously resolved to take initiative regarding obtaining Senior Scale of pay to the qualified Asstt. prof. The Principal is authorised to take necessary correspondence in this regard with the DHE, Assam.

### Resolution No-04

Regarding utilisation of Infrastructural Development grant, Principal is authorised to submit the utilisation Certificate to the concern office as soon as possible.


### Resolution No-05

It is resolved to fill up the south side of the college field with fund supports.

After taking these resolutions, the President give his comment and by giving thanks to all the meeting is ended.

Approved & accepted.

  
7/9/19  
President  
Governing Body  
B.C.M. College, Ramdia

  
Secretary, G.B.  
Principal & Secretary  
Binandi Chandra Medhi College  
Ramdia - Kamrup

# Meeting of the Governing Body

Date: 08/12/2019

## Signature of the members:

1. Dr. Dhruvajyoti Choudhury

2. Dr. Sanjay Singh

3. Dr. Ratil Kumar Mahanta

4. Mrs. Madhavi Medhi

5. Mrs. Manisha Najundas

6. Mrs. Nira Kalita

7. Dr. Mukut Pathak

8. Mrs. Jyoti Das

9. Mr. Jugesh Kalita

10. Mr. Parameswar Das

11. Dr. Ashit Kr Paul

8/12/19

8/12/19

8/12/19

8/12/19

Mukut Pathak

Jyoti Das

8/12/19

## Agenda:

1. Regarding purchase of sports materials under UGC Schemes.
2. Utilization of funds provided by Govt of Assam for the development of Girls Common Room.
3. Regarding close of H.S. Section.
4. Installation of Digital Campus System for online admission.

A meeting of the Governing Body is held today the 8th December 2019 under the presidency of Dr. D.J. Choudhury, President Governing Body to discuss the aforesaid agenda. The Secretary of the G.B. explained the purpose of the meeting. The president requested the members to discuss the agenda one by one. Regarding purchase of sports material all the members of

sports materials. Regarding utilisation of funds provided by DHE, every members allowed the Principal of the College to form a committee and expend the fund with the help of this committee as per guideline of the Government. Regarding close of H.S Section, Principal of the college said that Govt. has stoped the process of permission, so the students do not get free admission in the college. Even the registration and Certificate of the student are also done by the name of other institution. So it is better to stop this section. Every members of the meeting express their view in favour of close the H.S. Section. Regarding installation of digital Campus system every members feel the necessity of online admission and allowed principal to install the digital Campus System in the college. After discussion the following resolutions are taken —

#### Resolution NO. 01.

The Governing Body unanimously resolved to purchase sports equipments as per Plan estimate and Principal is authorized to collect quotations from the supplier and provide the work order to the lowest rate provider supplier for the same.

#### Resolution No-02

The Governing Body resolved to utilize the fund provided by the Government for the development of Girls Common Room as per guideline of the DHE as an early date.

Resolution No. 03.

Regarding the Higher Secondary Section, the Governing Body resolved to stop admission of H.S. First Year from the current session i.e., 2020-21 as the Government stop opening permission of new H.S. section in a degree college.


Resolution No-04

It is resolved to install Digital Campus System for online admission from the current session i.e., 2020-21 and Principal is authorised to complete the process of Quotation collection and allotment of the work.

After the resolutions the President thanks all the members in the meeting and declare the meeting as an end.

Approved, & accepted.

  
8/12/19  
President  
Governing Body  
B.C.M. College, Ramdia

  
8/12/19

Secretary, G.B  
Principal i/c  
Binandi Chandra Medhi College  
Ramdia : Kamrup

# Meeting of the Governing Body (In Virtual mode)

Date - 09-08-2020

## Signature of the members:

1. Dr. Dhruvajyoti Choudhury
2. Dr. Sanjay Singh
3. Dr. Ratul Kr. Mahanta
4. Mrs Madhabi Medhi
5. Mrs Manisha Majumdar
6. Dr. Mukut Pathak
7. Mrs Nira Kalita
8. Mr Jyesh Kalita
9. Mr Parameswar Das
10. Mrs Joyanti Das
11. Dr Ashut Kr Paul

## Agenda :

1. Construction of Boys Common Room
2. Construction of Digital class room
3. To install drinking water facility
4. Increase of staff salary
5. To introduce Vocational Course
6. Regarding conduct of classes

A meeting of the Governing Body is held today to discuss the above mentioned agenda in virtual mode. Dr. D.J. Choudhury Presided over the meeting. The Secretary explain the purpose of the meeting in detail. After that the president request to all the members to discuss the agenda. But all members suggest to discuss only last agenda i.e., Regarding conduct of classes and other agenda will be discuss in offline meeting when situation will be normal. Regarding Conduct

2020-20-05- classes all members decided to conduct classes in online mode i.e. by google meet, zoom app, whatsapp, video-conferencing etc. After discussion the following resolution is taken.

### Resolution no-01

It is resolved to take online classes by virtual mode till situation become normal.

After this resolution, President give thanks to all the members and declare the end of the meeting.

Adil 09/20  
Secretary  
Principal/  
Binandi Chandra Medhi College  
Ramdia : Kamrup



It is hereby notified to all the faculty members of the college to take online classes as per the

# Meeting of the Governing Body

Date - 19-08-2021

## Signature of the members:

1. Dr. Dhruvajyoti Choudhury -

2. Dr. Sanjay Singh.

3. Dr. Ratul Kir Mahanta

4. Mrs Madhabi Medhi

5. Mrs Manisha Majumdar

6. Dr. Mukket Pathak

7. Mrs. Nira Kalita

8. Mr. Jogesh Kalita

9. Mr. Parameswar Das

10. Mrs Joymati Das

11. Dr. Ashut Paul

19/8/21  
19/8/21  
19/8/21

Mukket Pathak  
19/8/21

Jogmate Das

19/8/21

## Agenda:

1. Construction of Boys Common Room.

2. Construction of Digital class room.

3. To install Drinking Water facility

4. To increase staff salary

5. To introduce Vocational Courses.

6. Others

A meeting of the Governing Body is held today at Controller's of examinations office Orachati University under the Presidentship of Dr. D. J. Choudhury, President Governing Body to discuss the above mentioned agendas. The secretary explain the purpose of the meeting in detail. After that the President requested the members to discuss the agenda one by one. Regarding construction of Boys Common room



Part of the east side building and the size of the room is 24'x24'. Regarding installation of digital classroom, it is advised to install a good system of projectors and other materials. Regarding installation of drinking water facility, all the members agree to construct a sand-concrete water filter in the top of the new constructed building and make the running water facility where necessary. To increase salary of Kazzal Ali and Nazrul Islam of Arabic department, all the members agree to increase Rs 3000 (Three thousand) per month with effect from July/21. A thorough discussion is held regarding introduction of vocational course. It is advised to hold a meeting with teaching staff and collect their moral view support regarding vocational course. In the discussion various courses are included but more emphasis is given to weaving, Knitting, embroidery, computer education and food processing courses. To increase public relation with college, it is advised to hold welwishess, parents, Guardians meet, meeting with alumni and a meeting with student and staff with G.B. After all these discussion, following resolutions are taken -

Resolution No-01

It is resolved to construct Boys Common room and its size will be 24'x24'.

Resolution No-02

It is resolved to install a good quality digital classroom system and principal is authorised to collect quotation from the supplier.

### Resolution No-03

The Governing Body unanimously resolved to install pure running water facility with a filter of sand and concret at the top of newly constructed roof.

### Resolution No-04

It is resolved to increase salary of Rezaq Ali and Nazrul Islam of department Arabic at Rs 3000/- (three thousand per month) with effect from 1st July/21.

### Resolution No 05

The Governing Body resolved to introduce Vocational courses from 2022-23 session. For selection of courses preferences will be given on Cutting, Knitting, embroidery, Computer education and food processing.

After all these resolutions, President give a short speech and by giving thanks to all the members he declare the end of the meeting.

Accepted

*[Signature]*

15/11/21

President  
Governing Body  
B.C.M. College, Ramdia

*[Signature]*

19/08/21

Secretary  
Principal  
Binandi Chandra Medhi College  
Ramdia : Kamrup

# Meeting of the Governing Body

Date - 15-11-2021

## Signature of the members

1. Dr. Dhruvrajyoti Choudhury

2. Prof. Sanjay Singh

3. Dr. Ratul Kr Mahanta

4. Mrs. Madhavi Medhi

5. Dr. Mukul Pathak

6. Mrs. Manisha Mayumdas

7. Mrs. Niva Kalita

8. Mr. Jogesh Kalita

9. Parameswar Das

10. Mrs. Joymati Das

11. Dr. Ashit Kr Paul

12. Sri Bimal Ch. Medhi

15/11/21

15/11/2021

15/11/21

15/11/21

Joymati Das

15/11/21

15/11/21

## Agenda:

1. Construction of Ceiling of hall

2. Electric wiring of newly developed room

3. Earth tilling of college field and pond

4. Re-imbusement of UGC fund.

5. Speaking order of DHE (W.P.C) NO. 4272/14

6. Regarding Promotion of the Staff

7. Charge handed over

A meeting of the Governing Body is held today under the Presidency of Dr. D. J. Choudhury, President, GB to discuss the above mentioned agenda. The Secretary explains the agenda in detail. After that the President requested the all members to discuss and

15/11/21 - Regarding construction of Ceiling and wearing of newly developed rooms, Dr. Ratul Mahanda wants to know about the fund position. He viewed that if fund position of the College Development fund allowed then we should construct ceiling of all rooms and complete the wearing of the rooms. Other members also agreed with that. Regarding earth filling, Dr. the college, Prof. Sanjay Singh opined to fill up the courtyard of the college first. Other members also suggest to request the district councillor to fill up the courtyard first and then the back side of the college. Regarding reimbursement of UGC dues everybody expect to receive the fund as fast as possible and after receiving it Principal is authorised to disburse the fund immediately. Regarding speaking order of the Honourable High Court, all members complied with the order and advised Principal to communicate DHE for further necessary action. Regarding CAS promotion of the qualified staff everybody give their view in support of promotion and suggest Principal to take necessary steps in this regard. Regarding charge handed over, Dr. D.J. Choudhury President AQ formally handed over the charge of AQ to the newly nominated President - Mr. Bimal Chandra Medhi, OSP, SBBA. After that the new president give a short speech about future prospect of the college. After that the following resolutions are taken -

- Reso. No-01.

It is resolved to construct ceiling and wearing newly developed room from development fund.

Reso. No. 02

The Governing Body unanimously resolved to comply with the speaking order received from the DHE, Assam as court verdict forwarded by the DHE.

Reso. No. 3

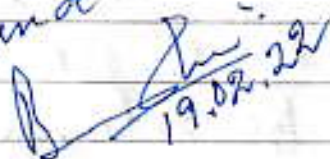
The charge of President- is handed over to the newly nominated President- Mr. Binod Chandra Medhi OSD, SEBA by Dr. D.J. Choudhury.

Reso. No. 04

The Governing Body unanimously resolved to take initiative regarding obtaining Senior pay scale of the qualified Asst. Prof. and Librarian of the college. Principal is authorized to take necessary correspondence in this regard with the DHE, Assam.

After these resolutions, President give his comments and by giving thanks to all the meeting is ended.

Found OK.

  
19.02.22

  
15/1/21  
Secretary, G.B.  
Principal i/c  
Binandi Chandra Medhi College  
Ramdia : Kamrup

# Meeting of the Governing Body

Date: 19/02/22

## Agenda:

1. Installation of Digital Library and library software
2. Regarding Court Case matter
3. Opening of self finance course (Cutting and Embroidery)
4. Others (NMAC accreditation)  
(Land Problem)

## Name and Signature of the members:

1. Sri Bimal Ch. Medhi  19/2/22
2. Prof. Sanjay Kr Singh  19/2/22
3. Dr. Ratul Mahanta  19/2/22
4. Mrs. Madhavi Medhi
5. Mrs. Manisha Mayumdar  19/02/22
6. Dr. Mukut Pathak  Mukut Pathak
7. Mrs. Jaya Medhi  19/2/22
8. Mrs. Nira Kalita  Kalita 2/22
9. Mr. Jagosh Kalita
10. Mrs. Jaymoti Das
11. Mr. Parameswar Das
12. Dr. Ashut Kr Paul 
13. 

A meeting of the Governing Body is held today under the Presidentship of Mr Bimal ch. Medhi, the president of the GB. He discuss the above mentioned agenda. The Secretaries of the Governing Body explain.

requested all the members to discuss the agenda one by one. Regarding installation of Library software and Digital Library, Mrs. Tanja Medhi, Librarian of the college explain the needs of digital library and library software for the development of the college. She also highlighted the importance of the software and digital library for NAAC assessment. She also mentioned the cost for the same. Dr. Sanjay Kr Singh viewed that the cost for installation of digital library and library software is reasonable which is paid by the K.C. Das Commerce College and we should accept the quotation. Dr. Ratal Mahanda and all other members of the GB also agree with Dr. Sanjay Kr. Singh for installation of library software. Regarding Court Case matter a thorough discussion is held regarding seniority of Hasnuz Ali Choudhury and Nira Kalita. In the meeting also, the new Act of Provincialization of services, 2010 is discussed and Principal is authorised to take necessary correspondence to the DHE for the quick solution of the matter. It is also discussed to both the party Hasnuz Ali Choudhury and Nira Kalita would not agree with the discussion of the DHE and if they go for further step against the decision, the GB will withdraw the role and would not be

party of any one. Regarding purchase/solution of land problem, all the members of the GB is agree to solve the problem and authorised for principal to solve it as early as possible with founder Managing Council Members.

Regarding opening of self finance course Dr. Ratul Mahanta viewed that we should apply for short term course to the NIOS for a valid certificate in Cutting and Ambrudary course. All other members also agree with the view of Dr. Mahanta.

For NAAC accreditation of the college the GB advised to prepare the documents as per criteria of NAAC proforma. It is also discussed to take the Co-ordinator of the IQAC as the member of the Governing Body. To improve the toilet facility of the college, it is advised to apply the Government authority for providing necessary arrangement for the same. After these discussion, the following resolutions are

Taken :-

Reso. no-01

It is resolved to install the library software at the college as per the quotation provided by the K.C. Das Commerce College, Guwahati.

Reso no-02

The principal is authorised to take necessary correspondence to the DHE for quick solution of the problems related to the seniority of Hasnur-Ali Choudhury and Nira Kalita.



requested all the members to discuss the agenda one by one. Regarding installation of Library software and Digital Library, Mrs. Tanja Medhi, Librarian of the College explained the needs of digital library and library software for the development of the college. She also highlighted the importance of the software and digital library for NAAC assessment. She also mentioned the cost for the same. Dr. Sanjay Kr Singh viewed that the cost for installation of digital library and library software is reasonable which is paid by the K.C. Das Commerce College and we should accept the quotation. Dr. Ratal Mahanda and all other members of the GB also agree with Dr. Sanjay Kr. Singh for installation of library software. Regarding Court Case matter a thorough discussion is held regarding seniority of Hasnuz Ali Choudhury and Niva Kalita. In the meeting read, the new Act of Provincialization of services, 2010 is discussed and Principal is authorised to take necessary correspondence to the DHE for the quick solution of the matter. It is also discussed to both the party Hasnuz Ali Choudhury and Niva Kalita would not agree with the discussion of the DHE and if they go for further step against the decision, the GB will withdraw the role and would not be

party of any one. Regarding purchase/solution of land problem, all the members of the GB is agree to solve the problem and authorised principal to solve it as early as possible with the help of founder Managing Committee Members.

Regarding opening of self finance course Dr. Rahul Mahanta viewed that we should apply for short-term course to the NIOS for a valid certificate in Cutting and Embroidery course. All other members also agree with the view of Dr. Mahanta.

For NAAC accreditation of the college the GB advised to prepare the documents as per criteria of NAAC proforma. It is also discussed to take the Co-ordinator of the IQAC as the member of the Governing Body. To improve the toilet facility of the college, it is advised to apply the government authority for providing necessary arrangement for the same. After these decisions, the following resolutions are taken:-

Reso. no-01  
It is resolved to install the library software at the college as per the quotation provided by the K.C. Das Commerce College, Guwahati.


Reso no-02  
The principal is authorised to take necessary correspondence to the DHE for quick solution of the problems related to the seniority of Hasnur Ali Choudhury and Nira Kalita.


Resolution  
It is resolved to apply to the NIOS for self finance course of Culling and Empiridary at our College.

Resolution  
The Governing Body unanimously resolved to nominate the Co-ordinates of the 16 as the members of the GB.

Resolution  
It is resolved to solve the problem of land of Mr Kushal Deka and Principal is authorised to solve the problem with the help of founder Manging Committee's Members.

After these resolutions, the president give a short speech and by giving thanks to all the members of the GB he ended the meeting.

Approved,  
  
3/3/22

  
Secretary, GB  
19/1/22

**OFFICE OF THE PRINCIPAL**

**BINANDI CHANDRA MEDHI COLLEGE, RAMDIA**



Estd. : 1992

P.O.- Ramdia, Dist.- Kamrup (Assam), PIN- 781102

Mob No. : 8638108705, 9954828011

www.bcmcollege.in

e-mail : collegebcm@gmail.com

Ref. :

Date 06/04/2023

**Green Campus Policy**

Binandi Chandra Medhi College, Ramdia is obliged to regulate its activities towards maintaining green campus. The following are the different aspects of our Green campus policy to maintain natural diversity within the campus.

- The college should formulate its directive as per the guidelines of relevant environmental legislation formulated by the central and state government from time to time.
- The college should protect environment through the prevention of pollution and waste accumulation in the campus.
- Special measures should be taken to protect and improve biodiversity within the campus through proper waste management.
- The campus has to be made plastic free to a possible extent
- Reservation of rain water harvesting should be constructed in the campus.
- The college should take steps to harness solar power
- The college should attempt to become a paper free one by promoting electronic platform for academic and administrative purpose.



SEAL

Date:

(Dr. Ashut Kr. Paul)  
Principal  
Binandi Chandra Medhi College  
- Ramdia - Kamrup

OFFICE OF THE PRINCIPAL

# BINANDI CHANDRA MEDHI COLLEGE, RAMDIA



Estd. : 1992

P.O.- Ramdia, Dist.- Kamrup (Assam), PIN-781102

Mob No. : 8638108705, 9954828011

www.bcmcollege.in

e-mail : collegebcm@gmail.com

Ref. :

Date..06/04/2023

## NATIONAL EDUCATION POLICY, 2020 (NEP, 2020)

**Chair person:** Dr. Ashit Kr. Paul

**Convenor:** Saidur Rahman, Asstt. Prof. Deptt. Political Science

**Members:**  
Shahidul Islam, Coordinator, IQAC  
Abu Lais Ahmed, Asstt. Prof. Deptt. History  
Kasturi Das, Asstt. Prof. Deptt. Education



  
Principal i/c  
Binandi Chandra Medhi College  
Ramdia : Kamrup

**OFFICE OF THE PRINCIPAL**

# **BINANDI CHANDRA MEDHI COLLEGE, RAMDIA**



Estd. : 1992

P.O.- Ramdia, Dist.- Kamrup (Assam), PIN- 781102

Mob No. : 8638108705, 9954828011

www.bcmcollege.in

e-mail : collegebcm@gmail.com

Ref. :

Date...06/04/2023

## **Different Functioning Cells/Committees**

- Women Cells
- Alumni Association
- Admission Committee
- Examination Committee
- Research And publication Cell
- Construction Committee
- Library Committee
- Anti Ragging Grievance and Redressal Cell
- Purchase Cell
- NCC
- NSS
- Placement Career Counselling and Guidance Cell
- Feedback Committee
- Academic Calendar Preparation Committee
- Electoral Literacy Club
- Finance Committee
- Class Routine Committee
- Eco-Club
- Election Committee
- SC, ST, OBC, Committee
- Guardian Forum
- NEP Taskforce
- IPR Cell
- Anti Sexual Haresment Cell and some others.



  
Principal i/c  
Binandi Chandra Medhi College  
Ramdia : Kamrup

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Date. 06/04/2023

## PERSPECTIVE PLAN OF THE COLLEGE

The IQAC in consultation with the Governing Body developed a strategic plan for the period of five years i.e., 2027-22 to develop the overall infrastructure as well as academic side of the college.

- The college has develop its infrastructure, constructed academic building, sports infrastructure, Gymnasium and improved ICT facilities in and with the funds provided by UGC, Assam Government and from college fund.
- Various extension activities are promoted to sensitize the neighbouring community regarding health, hygiene and other important issues.
- Museum and Medicinal plants garden are setup for preservation of local heritage and culture.
- Collaboration with various institutions is done for outreach programme.
- Classes are taken by the faculty members in nearby schools to motivate the school students.
- Attempt is made to make college as Green and Tobacco free zone.



  
Principal i/c  
Binandi Chandra Medhi College  
Ramdia : Kamrup



OFFICE OF THE PRINCIPAL & SECRETARY

# RAMDIA GIRLS' HIGHER SECONDARY SCHOOL

P.O. : MAJORKURI, VIA-HAJO, KAMRUP (ASSAM) PIN-781102

Ref. No.....

Date : 04/11/2019..

## To Whom it May Concern

**From:- Principal, Ramdia Girls Higher Secondary School, Majorkuri**

This is to certified that Dr, Satyabati Medhi Assistant Professor, Department of Economics, Binandi Chandra Medhi College, Ramdia, Kamrup has been delivering a series of lectures as a Guest Faculty for the academic upliftment of the students of Economics in this School since 2016-17 by maintaining her college duties.

I wish her all success in life.

Principal  
Ramdia Girl's H.S. School

**Utpal Chandra Deka**

**Principal**

Ramdia Girls Higher Secondary School





OFFICE OF THE HEADMASTER  
**KALIRAM MEDHI HIGH SCHOOL**

P.O.- Ramdia, Dist.- Kamrup (Assam)  
PIN.- 781102

Ref. :

Date...25/03/2022



*To whom it may concern*

*Certified that Abu Laib Ahmed, Asstt. Professor  
Department of History of Binandi Charitra Medhi  
college, Ramdia, Kamrup, Assam has been delivering  
series of lectures of academic uplift of the students  
of Social Science in our school as Guest Faculty  
since 2017-18 by maintaining his college duties.*

*I wish him all success in his life.*

  
25/03/22  
Headmaster  
Kaliram Medhi High School  
Ramdia



# ৪০৩ নং ফুলতোলা প্ৰাথমিক বিদ্যালয়

স্থাপিত :- ১৯২৯ ইং চন

গাঁও:- ২নং শৌলমাৰী, ডাকঘৰ:- ভেলকব বজাৰ, থানা:- হাজো

শিক্ষা খণ্ড:- হাজো, জিলা:- কামৰূপ, অসম, পিন:- ৭৮১১০২

প্ৰসঙ্গ.....

তাৰিখ... ০৫/০৪/২০২২



## To Whom It May Concern

It is to certify that Mr. Abu Lais Ahmed, Assistant Professor, Department of History, Binandi Chandra Medhi College, Ramdia has been delivering a series of lecture for academic uplift of the students and environment of our school since 2018-19 by maintaining his college duty.

I wish him all success in life.

  
Nurul Islam  
Head Master/Secretary  
No-403, Fulloia L.P. School.  
Date.....



প্ৰতিখন বিদ্যালয় সুন্দৰ হব, প্ৰতিগৰাকী শিশু বিদ্যালয়লৈ যাব

Office of the

# PRINCIPAL : PASCHIM BARIGOG ANCHALIK MAHAVIDYALAYA

P.O. : Baranghati  
Kamrup (Assam)  
Pin : 781350

From- DR. PRABHAT CH. KALITA

Code.- 953624

Ph.- 223453 (R)

98644 03453 (M)

Date..4/9/2017

Sl.No.

## To whom it may concern

It is to certify that Abu Lais Ahmed, Assistant Professor, Department of History, Binandi Chandra Medhi College, Ramdia, Kamrup (R) has been delivering a series of lectures for academic uplift of the students of History Department in this college as a **Guest Faculty** since 2013-14 by maintaining his college duties.

I wish him all success in life.

  
4/9/2017  
(Dr. P.C. Kalita)  
Principal/Secretary  
P. B. Anchalik Mahavidyalaya

Principal/Secretary

P.B.Anchalik Mahavidyalaya